

# **CHANGE IN OWNERSHIP SELF-STUDY TRAINING SESSION**

## ***Instructions***

1. Contact Sherrie Kinkle at [sherrie.kinkle@boe.ca.gov](mailto:sherrie.kinkle@boe.ca.gov) or at 1-916-274-3363 if you have any questions while you are taking the self-study training session.
2. Required handbook:  
*Change in Ownership*
3. Complete the schedule of reading assignments and review questions.
4. Sign the certification document.
5. Return the review questions and certification document to:

Sherrie Kinkle  
State Board of Equalization  
County-Assessed Properties Division, MIC 64  
P.O. Box 942879  
Sacramento, CA. 94279-0064

or scan the review questions and certification document and email to (the originals do not need to be mailed):

[sherrie.kinkle@boe.ca.gov](mailto:sherrie.kinkle@boe.ca.gov)

6. You will be credited with 14 hours of appraisal training credit for completion of the *Change in Ownership Self-Study Session* if you have correctly answered at least 80 percent of the review questions.
7. This training session cannot be used to attain an advanced appraisal certificate, but it can be used for the annual training requirements for an appraiser or auditor-appraiser holding a temporary, permanent, or advanced certificate. This session may not be repeated for training credit.