



STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
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April 6, 2011

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Fourth District, Los Angeles

JOHN CHIANG
State Controller

KRISTINE CAZADD
Interim Executive Director

**STATE BOARD OF EQUALIZATION
INTERESTED PARTIES MEETING
450 N Street, Room 122, Sacramento
April 20, 2011 9:30 a.m. – 12:00 p.m.
NOTICE AND AGENDA**

Wednesday, April 20, 2011

Staff of the State Board of Equalization (BOE) will hold an Interested Parties Meeting regarding the confidentiality issues pertaining to form BOE-502-P, *Possessory Interests Annual Usage Report (Usage Report)*.

This Interested Parties Meeting is being noticed in accordance with the Bagley-Keene Open Meeting Act because the personal representatives of a majority of the Board Members may be present. It is also possible that one or more Board Members may attend.

Background

An interested parties process was initiated by the BOE at its meeting on September 15, 2010 to discuss confidentiality issues regarding the *Usage Report*. A first meeting of interested parties was held on December 1, 2010, and a second meeting was held on March 14, 2011. It was concluded at the second meeting that staff would develop a draft of a revised *Usage Report*, and a draft Letter To Assessors which would provide instructions to county assessors regarding the *Usage Report*. The third meeting on April 20, 2011 will be held primarily to discuss the draft *Usage Report* and draft Letter To Assessors.

It is anticipated that the issues regarding the *Usage Report* will be heard by the BOE at its May 24-26, 2011 meeting.

Contact Person

If you plan to attend the April 20, 2011 Interested Parties Meeting, please notify Ms. Sherrie Kinkle via email at sherrie.kinkle@boe.ca.gov or at 916-274-3363.

The hearing location is accessible to people with disabilities. Please contact Sherrie Kinkle if you require special assistance.

/s/ Dean R. Kinnee

Dean R. Kinnee, Chief
County-Assessed Properties Division