

AUDITS SELF-STUDY TRAINING SESSION

Instructions

1. **Contact Sherrie Kinkle at sherrie.kinkle@boe.ca.gov or at 1-916-274-3363 if you have any questions while you are taking the self-study training session.**
2. **Required materials:
Assessors' Handbook Section 506, *Property Tax Audits and Audit Program* (March 2015)**
3. **Complete the reading assignment and review questions.**
4. **Sign the certification document.**
5. **Return the review questions and certification document to:**

**Sherrie Kinkle
State Board of Equalization
County-Assessed Properties Division, MIC: 64
P.O. Box 942879
Sacramento, CA. 94279-0064**

or scan the review questions and certification document and email to (the originals do not need to be mailed):

sherrie.kinkle@boe.ca.gov

6. **You will be credited with 8 hours of appraisal training credit for completion of the *Audits Self-Study Session* if you correctly answer at least 80 percent of the review questions.**
7. **This training session cannot be used to attain an advanced appraisal certificate, but it can be used for the annual training requirements for an appraiser or auditor-appraiser holding a temporary, permanent, or advanced certificate. This session may not be repeated for training credit.**