

**APPLICATION FOR ADVANCED ASSESSMENT ANALYST CERTIFICATION**

**INSTRUCTIONS:**

When complete, retain a photocopy and return the original to:  
 California State Board of Equalization, County-Assessed Properties Division  
 P.O. Box 942879, Sacramento, CA 94279-0064  
 ATTN: Training and Certification Section



**STATE OF CALIFORNIA  
 BOARD OF EQUALIZATION**  
[www.boe.ca.gov](http://www.boe.ca.gov)

EMPLOYER	CERTIFICATE NUMBER	DATE PERMANENT CERTIFICATE ISSUED
APPLICANT'S NAME (LAST, FIRST, MIDDLE INITIAL)	POSITION TITLE	

**CHECK THE APPROPRIATE BOX AND COMPLETE THE APPROPRIATE SECTION BELOW**

Assessment Analyst Type:  Change in Ownership  Exemptions  Combination

An Advanced Assessment Analyst Certificate will be issued, upon application, by the State Board of Equalization after an applicant has held a permanent Assessment Analyst Certificate for at least **three years** and:

- Has successfully completed a course of study - complete Section A.
- OR-
- Has passed an Advanced level examination - complete Section B.

**A. COMPLETED COURSE OF STUDY**

List all formal **applicable self-study training sessions and CAASA webinar classes** that you have successfully completed. The courses will be evaluated to determine acceptability toward advanced certification. See County Assessors Only (CAO) Letter 2019/008 for course of study requirements for each type of assessment analyst certification.

CORE COURSES	DATE
1.	
2.	
3.	
4.	
5.	

ADVANCED COURSES	DATE
1.	
2.	
3.	
4.	

OTHER BOE COURSE	DATE
1.	

**B. ADVANCED LEVEL EXAMINATION**

Required proof/documentation must be included with application.

DID YOU PASS AN ADVANCED LEVEL EXAMINATION?  YES  NO

APPLICANT'S SIGNATURE		DATE
▶		
TRAINING COORDINATOR'S SIGNATURE	TRAINING COORDINATOR'S NAME	DATE
▶		
TRAINING COORDINATOR'S EMAIL ADDRESS	TRAINING COORDINATOR'S TELEPHONE ( )	

**STATE BOARD OF EQUALIZATION USE ONLY**

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO	REVIEWED BY	DATE
REASON NOT APPROVED		