BOARD OF EQUALIZATION

PROPERTY TAX COMMITTEE MEETING MINUTES

HONORABLE GEORGE RUNNER, COMMITTEE CHAIR
450 N STREET, SACRAMENTO

FEBRUARY 23, 2011 - 9:30 A.M.

ACTION ITEM

Agenda Item No: 1

Title:

Proposed Adoption of Revisions to *Guidelines for Appraiser Certification and Training*

Issue:

Should the Board of Equalization adopt revisions to the *Guidelines for Appraiser Certification and Training* (*Guidelines*)*?*

Committee Discussion:

Committee Chair Runner opened the Committee meeting by introducing the agenda item and asked staff to give a report on the issue.

Dean Kinnee, Chief, County-Assessed Properties Division, gave the Committee an overview of the interested parties process for the proposed revisions to the *Guidelines*. Mr. Kinnee advised the Committee that all issues had been resolved during the interested parties process, and that there were no outstanding issues regarding the proposed language in the *Guidelines*.

Committee Chair Runner thanked staff for working with the assessors' offices to update and revise the *Guidelines* which will help promote uniformity in property tax assessments throughout the state by ensuring proper training and certification for the appraisers in the assessors' offices.

Committee Action:

Member Steel made a motion to adopt the proposed revisions to the *Guidelines* as presented in Issue Paper 11-003. The motion was seconded by Member Horton. Without objection, the motion passed.

Approved: /s/ George Runner
George Runner, Committee Chair

/s/ Kristine Cazadd
Kristine Cazadd, Interim Executive Director

BOARD APPROVED

At the 2/23/11 Board Meeting

/s/ Diane G. Olson
Diane Olson, Chief
Board Proceedings Division