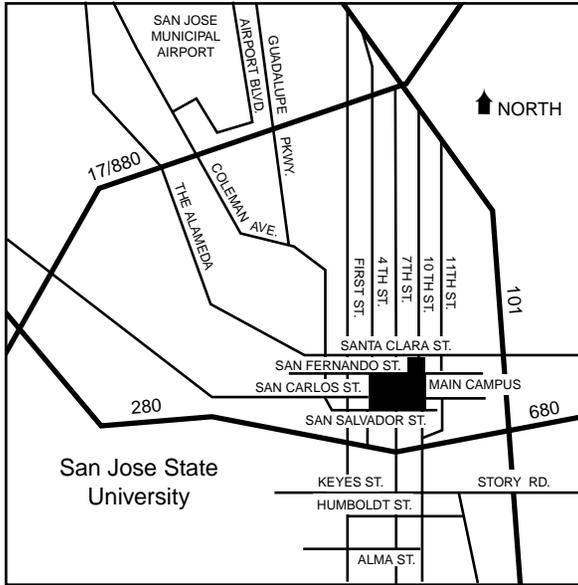


## LOCATION

### San Jose State University Student Union



**From U.S. 101:** Take Interstate 280, exit at Seventh Street, proceed north to campus.

**From Interstate 280:** Exit at Seventh Street, proceed north to campus.

**From Interstate 880 South:** Take 101 to Interstate 280, exit at Seventh Street, proceed north to campus.

**From Interstate 680 South:** Interstate 680 becomes Interstate 280 (at U.S. 101), exit at Seventh Street, and proceed north to campus.

**For more information call  
(408) 277-1844**

Space is limited. First come, first served.



*Please let us know if you have concerns with physical accessibility to the Small Business Fair or if you need any other special assistance.*

State Board of Equalization  
250 South Second Street  
San Jose, CA 95113

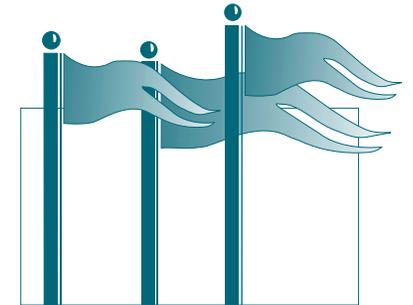


Johan Klehs, Board Member  
State Board of Equalization

*Invites you to attend the*

## **SOUTH BAY SMALL BUSINESS FAIR**

*A one-stop source of information*



### **Keynote Speakers**

Johan Klehs,  
Board of Equalization

Larry Stone,  
Santa Clara County Assessor

Mark Quinn,  
Director of San Francisco SBA

**Saturday, April 29, 2000**

**8:30 AM to 3:30 PM**

**Free Admission  
Free Parking Available**

San Jose State University  
Student Union  
211 South 9th Street  
San Jose, California 95192

## PARTICIPANTS

California Trade and Commerce Agency  
 Chambers of Commerce  
 Cities of Cupertino, Los Gatos, Milpitas and San Jose  
 Consumer Credit Counseling  
 Department of Commerce, United States  
 Employment Development Department  
 Export-Import Bank of United States  
 Franchise Tax Board  
 Immigration and Naturalization Service  
 Internal Revenue Service  
 Public Libraries  
 San Jose State University  
 Santa Clara County Assessor's Office  
 Service Corps of Retired Executives (SCORE)  
 Silicon Valley Private Industry Council  
 Small Business Administration  
 Small Business Development Center  
 Social Security Administration  
 State Board of Equalization  
 State Compensation Insurance Fund  
 Taxpayers' Rights Advocates – BOE, EDD, FTB and IRS  
 United States Export Assistance Center  
 West Valley College

## SCHEDULE OF PRESENTATIONS

	Umunhum Room	Almaden Room	Costanoan Room
8:30 AM - 9:15 AM	<b>Keynote Presentations:</b> Johan Klehs, BOE; Larry Stone County Assessor; Mark Quinn, SBA		
9:15 AM - 10:15 AM	<b>Sales and Use Tax Basics</b> Board of Equalization	<b>City Business Licensing</b> Cities of Milpitas, Los Gatos, and San Jose	<b>SBA Programs and Services</b> Small Business Administration
10:30 AM - 11:30 AM	<b>Pathway to Success</b> <b>Small Business Basics:</b> <b>Planning, Marketing, Internet</b> SCORE	<b>Building Permit Process</b> Cities of Milpitas, Los Gatos, and San Jose	<b>Property Tax: Equipment/Trade Fixtures</b> County Assessor <b>Social Security Wage Reporting</b> Social Security Administration
12:00 PM - 1:00 PM	<b>Understanding Your Tax Obligation</b> Employment Development Department	<b>Financing Opportunities for Small Business Owners</b> Small Business Development Center, City of San Jose	<b>How to Complete an I-9 Form</b> Immigration and Naturalization Service
1:15 PM - 2:15 PM	<b>Understanding Your Tax Obligation</b> Internal Revenue Service	<b>Using Internet Resources to Your Advantage</b> San Jose Public Library	<b>Financing and Business Assistance</b> City of San Jose
2:30 PM - 3:30 PM	<b>Small Business and Income Taxes</b> Franchise Tax Board	<b>Know Your Rights: Problems Resolution Process</b> Taxpayers' Rights Advocate	<b>Essentials for Exporting</b> United States Export Assistance Center

Please visit our information booths in the Loma Prieta Room from 8:30 AM to 3:30 PM

- Learn more about your rights and responsibilities as a business owner
- Get **free** information
- Meet representatives from many government agencies and nonprofit organizations

- Free Parking is available on San Fernando between 2nd and 3rd Streets.
- Campus parking is available for a nominal charge.
- Food and beverages will be available for purchase on main level of the Student Union.

Please remember to complete an evaluation form and return it to a host or hostess or place it in the designated boxes on site.