

Memorandum

To : Ramon J. Hirsig
Executive Director

Date : July 8, 2009

From : 
Liz Houser, Deputy Director
Administration Department

Subject : **July 2009 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's July 21, 2009 Sacramento meeting calendar under "P. Other Administrative Matters".

P. Other Administrative Matters

P3. Deputy Director's Report

c. Administration Ms. Liz Houser

1. **Contracts Over \$1 Million** – This item is for Board approval.
 - Department of Justice contract renewal that provides legal services in the areas of employment law litigation. ++
 - Department of Technology Services contract renewal that provides multiple data processing services.++
2. **Facilities Update and Direction** – This item may require possible Board action.
 - Update on the on-going projects at 450 N Street
 - Update on the site search
3. **2009/10 Budget Update, Furlough Plan and Layoffs** – Information will be provided to the Board regarding the Governor's 2009/10 Budget, Governor's Executive Orders S-13-09 and S-16-08 State Employee Furlough, and statewide layoffs. Possible Board action or direction may be requested regarding the Governor's Budget and the Governor's Executive Orders.
4. **2010/11 Budget Concept Papers** - This item is for Board direction. An oral presentation of the Budget Concepts for 2010/11 to receive the Board's comments and move forward in the final Budget Change Proposals.
 - BOE Facilities Master Plan++
 - Sales and Use Tax 1% Rate Increase Ramp Down++
 - Increase Revenue Through Agricultural Inspection Station Tax Leads++
 - Continuation of Fuel Taxes Compliance and IFTA Leads++

LH:lk

Attachment

cc: Honorable Betty T. Yee, Chairwoman
Honorable Judy Chu, Ph.D., Vice Chair
Honorable Bill Leonard
Honorable Michelle Steel
Honorable John Chiang

I approve: 

Ramon J. Hirsig
Executive Director