



STATE BOARD OF EQUALIZATION
450 N STREET, SACRAMENTO, CALIFORNIA
PO BOX 942879, SACRAMENTO, CALIFORNIA 94279-0080
(916) 322-2270 • FAX (916) 324-3984
www.boe.ca.gov

TED GAINES
First District, Sacramento
MALIA M. COHEN, CHAIR
Second District, San Francisco
ANTONIO VAZQUEZ, VICE CHAIR
Third District, Santa Monica
MIKE SCHAEFER
Fourth District, San Diego
BETTY T. YEE
State Controller
BRENDA FLEMING
Executive Director

STATE BOARD OF EQUALIZATION MEETING
450 N Street, Room 121, Sacramento
October 22-23, 2019
NOTICE AND AGENDA
Meeting Agenda (as of 10/21/2019 11:00 AM)

Tuesday, October 22, 2019

10:00 a.m. Pledge of Allegiance

Board Meeting Convenes\*

Agenda items occur in the order in which they appear on the agenda. When circumstances warrant, the Board's Chair may modify the order of the items on the agenda. Agenda changes will be listed on the last page of this document when applicable. This meeting will be webcast live.

There are no items for the following:

- A. Special Taxes Appeals Hearings
B. Property Tax Appeals Hearings
C. Public Hearings

D. Tax Program Nonappearance Matters – Consent

(Contribution Disclosure forms not required pursuant to Gov. Code, § 15626.)

- 1. Special Taxes Matters
There are no items for this matter.
2. Property Tax Matters .....Mr. Harris
- Petition for Reassessment of Unitary Value
a. Marsh Landing, LLC (1157), 1063285 'CF'
- Petition for Penalty Abatement on Unitary Value
b. GreatCall, Inc. (2784), 1063419 'CF'
c. GoDaddy.com, LLC (8113), 1063282 'CF'
- Petition for Reassessment and Penalty Abatement on Unitary Value
d. St. Paul & Pacific Railroad, LLC (0824), 1063047 'CF'
3. Legal Appeals Property Tax Matters
There are no items for this matter.

E. Tax Program Nonappearance Matters – Adjudicatory

There are no items for this matter.

**F. Other Tax Program Nonappearance Matters**(Contribution Disclosure forms not required pursuant to Gov. Code, § 15626.)

1. Property Taxes Matters.....Mr. Harris
  - Audit
    - a. IntelPeer Cloud Communications, LLC (8118) ‘CF’

**Chief Counsel Matters**

There are no items for the following:

- G. Rulemaking
- H. Property and Special Taxes
- I. Other Chief Counsel Matters

**Administrative Session**

Items that appear under these matters provide information to the Members and may require Board action or direction.

**J. Administrative Consent Agenda** .....Ms. Davis  
(Contribution Disclosure forms not required pursuant to Gov. Code, § 15626.)

1. Approval of Board Meeting Minutes
  - [September 19, 2019 +](#)
  - [September 24, 2019 +](#)

**K. Other Administrative Matters**

1. Executive Director’s Report .....Ms. Fleming
  - a. [Organizational Update +](#)  
Report on the status of pending and upcoming organizational issues.
  - b. Overview of Interagency Agreements for the Alcoholic Beverage Tax and Tax on Insurers Programs
  - c. BOE Budget Quarterly Report  
Quarterly report on the details of BOE’s budget.
  - d. Overview of Workforce Planning Workgroup  
Overview and discussion of establishing a workforce planning workgroup to address the workforce challenges with recruitment, retention, compensation, and training.

- e. [2020 Board Workload Plan +](#)  
Discussion and possible action to adopt the 2020 Board Workload Plan, which consists of the 2020 Board meeting calendar, and significant dates considered in setting Board meeting dates.
- f. Status of Mountain Ranch Properties.....Ms. Thompson  
Staff will provide an update on the status of the Mount Ranch properties damaged in the Butte Fire of 2015 that were discussed at the August Taxpayers' Bill of Rights Hearing.
- 2. Chief Counsel Report.....Mr. Nanjo
  - a. [Legal Workload Quarterly Report +](#)  
General discussion on the Legal Department's workload over the last three months.
- 3. Property Tax Deputy Director's Report .....Mr. Yeung
  - a. [Assessors' Handbook Status Continued +](#)  
Staff will provide the status of the Assessors' Handbook, in matrix form including a written summary of each section.
- 4. Legislative, Research & Statistics Division Chief's Report..... Mr. Durham
  - a. [Update on Legislative Issues +](#)  
Update on legislative bills impacting the BOE, both administrative and program related.
- 5. Other Administrative Matters  
There are no items for this matter.

**L. Board Member Requested Matters**

Items that appear under these matters provide information to the Members and may require Board action or direction.

- 1. Board Member Strategic Planning Discussion..... Mr. Vazquez  
Discussion and possible action on the date of the initial facilitated session and additional options.

M. Public Policy Hearings  
There are no items for this matter.

**N. Public Comment on Matters Not on the Agenda**

Persons who wish to address the Board of Equalization regarding items not on the agenda may do so under this item on the agenda. Please note that the Board cannot take action on items not on the agenda. However, the Board can schedule issues raised by the public for consideration at future meetings.

O. Closed Session  
There are no items for this matter.

**Recess** - The meeting will reconvene on Wednesday, October 23, 2019.

General information regarding Board Meetings can be found at [www.boe.ca.gov/meetings/boardcomm.htm](http://www.boe.ca.gov/meetings/boardcomm.htm). If you would like specific information regarding items on this Notice and Agenda, please telephone (916) 322-2270 or email: [MeetingInfo@boe.ca.gov](mailto:MeetingInfo@boe.ca.gov). Please be advised that material containing confidential taxpayer information cannot be publicly disclosed.

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The hearing location is accessible to people with disabilities. Please contact Rose Smith at (916) 323-9656, or email [Rose.Smith@boe.ca.gov](mailto:Rose.Smith@boe.ca.gov) if you require special assistance.

Henry D. Nanjo  
Chief Counsel /  
Acting Chief, Board Proceedings

- \* Public comment on any agenda item, other than a Closed Session item, will be accepted at that meeting.
- \*\* Panelists are subject to change.
- + Material is available for this item.
- ++ Material will be available at a later date.
- 'CF' Constitutional Function – The Deputy State Controller may not participate in this matter under Government Code section 7.9.



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**Wednesday, October 23, 2019**

**9:30 a.m. Board Meeting Reconvenes\***

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**Annual Board Meeting with County Assessors**

- 1. Greetings and Introductory Remarks ..... Ms. Cohen
- 2. Opening Remarks ..... Ms. Cohen

Speakers: Honorable Malia M. Cohen, Chair, Board Member, District 2  
Brenda Fleming, Executive Director, BOE  
Honorable Leslie K. Davis, President,  
California Assessors' Association (CAA)  
Honorable Don H. Gaekle, President-Elect, CAA

- 3. Workforce Capacity & Planning: Addressing the Challenges

Panel discussion regarding workforce capacity and planning challenges of recruitment & retention; training & continuing education; and, compensation.

Moderator: Honorable Malia M. Cohen, Chair, State Board of Equalization

Panelists: Honorable Leslie K. Davis, President,  
California Assessors' Association (CAA)  
Honorable Don H. Gaekle, President-Elect, CAA  
Honorable Jesse Salinas, Yolo County Assessor/Recorder/Clerk  
Brenda Fleming, Executive Director, BOE  
David Yeung, Property Tax Deputy Director, BOE  
Patricia Lumsden, Manager, County-Assessed Properties Division, BOE

## 4. CAA Priorities and Emerging Issues ..... Ms. Cohen

CAA overview and discussion on County Assessors' priorities and emerging issues.

Speakers: Honorable Leslie K. Davis, President, California Assessors' Association  
Honorable Don H. Gaekle, President-Elect, CAA

## 5. Closing Statements

**Adjourn**

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Agenda Changes

The following will list each change to the agenda, if any, including the date of change, item number, item name and description of change.

10/15/19 | K1a | Organizational Update | Material Added

10/15/19 | K3a | Assessors' Handbook Status Continued | Material Added

10/17/19 | K4a | Update on Legislative Issues | Material Added

10/21/19 | K1e | 2020 Board Workload Plan | Material Added

10/21/19 | K2a | Legal Workload Quarterly Report | Material Added