

Memorandum

To : Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice Chair
Honorable Betty T. Yee, First District
Senator George Runner, Second District
Honorable John Chiang, State Controller

Date: April 12, 2013

From : ^{JR} Joann Richmond, Chief
Board Proceedings Division

Subject: 2013 Board Meeting Calendar: Request for Alternate Meeting Location
April 24-25, 2013 Administrative Session, Culver City

This request is to revise the previously approved 2013 Board Meeting Calendar. Currently the September 2013 meeting is scheduled for September 10-12 in Culver City. To accommodate appeal cases received from taxpayers in various locations, we recommend changing the location of the September meeting to San Francisco. The resources necessary for a meeting in San Francisco have been fully examined. This item will be placed on the April 24-25, 2013 Board Meeting Administrative Session in Culver City for the Board's consideration.

With your approval the following changes will be made to the 2013 Board Meeting Calendar.

- September 10-12 in Culver City—Delete
- September 10-12 in San Francisco—Add

Attached is a revised calendar reflecting the requested change in location for the September 2013 meeting.

If you have any comments on the 2013 Board Workload Plan, please call me at (916) 322-9569.

JR: rfs
Attachment

cc: Mr. Mike Gipson, MIC:72
Ms. Shellie Hughes, MIC:72
Mr. Joel Angeles, MIC:77
Mr. Alan LoFaso, MIC:71
Mr. Sean Wallentine, MIC:78
Ms. Marcy Jo Mandel, MIC:76

Approved:


Cynthia Bridges
Executive Director

BOARD APPROVED

At the _____ Board Meeting

Joann Richmond, Chief
Board Proceedings Division

**2013 Calendar of Board Meetings
Proposed**

January	15	Sacramento 450 N Street
February	26, 27, 28	Culver City 5901 Green Valley Cir.
March	12, 13	Sacramento
April	24, 25, 26	Culver City
May	22, 23, 24	Sacramento
June	11, 12, 13	Sacramento
July	17, 18, 19	Culver City
August	13, 14, 15	Sacramento
September	10, 11, 12	San Francisco
October	21	Redding
October	29, 30, 31	Culver City
November	19, 20, 21	Sacramento
December	17, 18, 19	Sacramento