



BOARD OF EQUALIZATION

**CUSTOMER SERVICE & ADMINISTRATIVE EFFICIENCY  
COMMITTEE MEETING MINUTES**HONORABLE GEORGE RUNNER, COMMITTEE CHAIR  
450 N STREET, SACRAMENTO

MAY 23, 2017 1:30 PM

---

**ACTION ITEMS & STATUS REPORT ITEMS****Agenda Item No: 1****Title:** Administrative Efficiencies**Issue/Topic:**

Request Board direction regarding delegation of hiring authority for Career Executive Assignment (CEA) positions and Board and staff training regarding Provision 1 of the Budget Act (revenue generating) staff allocation.

**Committee Discussion:**

Committee Chair George Runner opened the Committee meeting.

Deputy Director of External Affairs Department, Mark DeSio, introduced the item.

**Committee Action/Recommendation/Direction:**

Controller Yee moved that the Board delegate all hiring of CEA's to the Executive Director, with the exception of the Executive Director and the Chief Counsel. Staff was directed to update the conferring powers accordingly and bring them back to the Board for approval. Board Member Ma seconded the motion.

The motion was approved without objection.

Following additional discussion, Controller Yee moved that staff develop and implement training for all Board Member's Chief Deputies and Board of Equalization staff regarding Provision 1 of the Budget Act to address the proper assignment of revenue generating positions. In addition, the Executive Director will provide an annual briefing to Board Members on this and other applicable Budget Act provisions under the Executive Director's Report. Board Member Harkey seconded the motion.

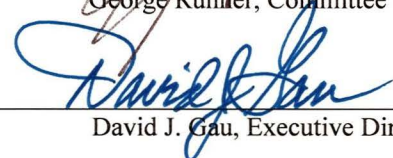
The motion was approved without objection.

Committee Chair George Runner adjourned the meeting.

Approved:



George Runner, Committee Chair



David J. Gau, Executive Director

BOARD APPROVED

At the May 24, 2017 Board Meeting



Joann Richmond, Chief  
Board Proceeding Division