

From: Deputy Director, Admin

Sent: Thursday, November 06, 2014 4:13 PM

To: +All HQ Employees; +All Employees at Capitol Mall; +All Employees at OPUS

Subject: Building Update - 24th Floor Water Spill

On November 5, 2014 at 11:37 p.m., the Department of General Services (DGS) reported to the Board of Equalization (BOE) that a water spill occurred on the 24th floor. The spill was the result of approximately 5 gallons of fresh water overflowing from the custodian sink in the 24th floor custodian closet. The water spilled into the hallway corridor across from Conference Room 2428, the entry doorway to Room 2427, and the main corridor on the 24th floor.

DGS also reported there was a small leak through the ceiling of the 23rd floor onto two (2) ceiling tiles inside the kitchenette of Room 2322 and two (2) ceiling tiles in the main corridor of the 23rd floor.

Overnight, DGS removed the water from the impacted carpet, set fans on the carpet to dry, and replaced the impacted ceiling tiles.

On Thursday November 6, 2014, DGS requested that BOE close Conference Room 2428 in order to further dry the interior wall space between the Room 2428 and 2427. DGS anticipates Conference Room 2428 to remain closed until next week until all drying is complete.

After 7:00 p.m. this evening, DGS will return to Room 2322 and the main 23rd floor hallway to perform drying activities in the ceiling fire-proofing material where water leaked from the 24th floor and the 24th floor main corridor.

The BOE's Industrial Hygiene Firm, Hygiene Technologies International Inc. (HTI), has performed routine inspections in Conference Room 2428 and Room 2427 and confirmed no visible mold growth is present on surface areas that were affected by the leak. HTI will continue to monitor all work performed by DGS related to this recent water leak.

We apologize for any inconvenience this may cause. Thank you for your patience and understanding.

Edna B Murphy, MBA
Deputy Director, Administration Department
Board of Equalization