

From: Deputy Director, Admin

To: +All HQ Employees

Subject: BUILDING UPDATE - Ceiling and Wall Repairs in Conference Room 2428

Date: Thursday, September 18, 2014 3:37:22 PM

On Friday, September 19, 2014, after 5:00 p.m., DGS will perform repairs into the ceiling deck of Conference Room 2428 and a lower portion of one wall. The repairs will require containment and air monitoring, consistent with the BOE HQ wall penetration protocols. HTI will monitor all work performed by DGS. DGS anticipates Conference Room 2428 will be returned to service late next week.

On September 10, 2014, at approximately 2:45 p.m., BOE was notified of a building leak and wet ceiling tiles in Conference Room 2428. According to the Department of General Services (DGS), the source of the water in the 24th floor ceiling was a clogged drain line to a condensate pan in the elevator-cooling unit that had overflowed. The building leak was isolated to Conference Room 2428 and also affected a few carpet tiles and the lower portion of one common wall in Room 2427. Conference Room 2428 was then closed pending a schedule of repairs to be performed by DGS.

Over the past week, the BOE's Industrial Hygiene Firm, Hygiene Technologies International Inc. (HTI) has performed routine inspections in Conference Room 2428 and Room 2427 and confirmed no visible mold growth is present on surface areas that were affected by the leak.

We apologize for any inconvenience this may cause. Thank you for your patience and understanding.

Edna B Murphy, MBA
Deputy Director, Administration Department
Board of Equalization