

**From:** Deputy Director, Admin

**Sent:** Tue 8/25/2015 2:51 PM

**To:** +All HQ Employees

**Subject:** Building Update - Covered Walkway Maintenance at 450 N Street

### **Building Update - Covered Walkway Maintenance at 450 N Street**

At approximately 6:00 a.m. on Saturday, August 29, 2015, the Department of General Services (DGS) will perform maintenance work on the covered walkway surrounding the Board of Equalization's (BOE) Headquarters building at 450 N Street.

The covered walkway work will have no impact on BOE operations, including access to the building, and any overtime scheduled.

DGS will replace weathered plywood side panels with new panels and replace the temporary plastic water protection on the roof with new roofing material.

DGS anticipates completion of all covered walkway work by 6:00 p.m. on Saturday, August 29, 2015.

We apologize for any inconvenience this may cause. Thank you for your patience and understanding.

Edna B. Murphy, MBA  
Deputy Director, Administration Department  
Board of Equalization