

From: Deputy Director, Admin

Sent: Thursday, February 18, 2016 1:19 PM

To: +All HQ Employees

Subject: Building Update – 450 N Street Building Closed this Saturday, February 20, 2016

Building Update – 450 N Street Building Closed this Saturday, February 20, 2016

This Saturday, February 20, 2016, the Department of General Services (DGS) will replace a transformer in an electrical vault room located on the 3rd level of the parking garage at the State Board of Equalization (BOE) Headquarters (HQ) building located at 450 N Street.

The transformer provides power to the garage and portions of the 1st floor of HQ, including the cafeteria. As a precaution, the HQ garage and building will be inaccessible to staff, and no overtime will be allowed on Saturday, February 20, 2016.

DGS estimates the work will begin at 7:00 a.m. and power will be restored by 6:00 p.m. Saturday, February 20, 2016.

The BOE HQ garage and building will be open for business Monday, February 22, 2016.

Thank you in advance for your cooperation.

Edna B Murphy, MBA
Deputy Director, Administration Department
Board of Equalization