

From: Deputy Director, Admin
Sent: Thursday, May 17, 2012 1:08 PM
Subject: Building Update - Building closed this weekend for repairs.

The BOE HQ Building will be closed this weekend, May 19-20TH 2012

BOE TECHNOLOGY RESOURCES (SERVICES) UNAVAILABLE MAY 19-20TH

As a reminder, due to mandatory plumbing repairs by the Department of General Services (DGS) in the BOE HQ that require the power and chilled air to be turned off to the building, the server room must be shut down along with the remainder of the building. The outage will begin on Saturday at 8:00 am. All BOE provided IT services will not be available during the outage: **Blackberry or I-Phone emails, Outlook emails and calendaring, G-Drive access or network resources.** The BOE staff will not be allowed access to the building while the work is conducted. DGS plans to restore all service to the building on Sunday, May 20th, to allow BOE to resume normal business operations on Monday May 21st. Technology Services staff will restore services as soon as the work is completed by DGS. The restore effort requires two hours for testing and validation.

Note: The cellular portion of the Blackberry's and iPhones will continue to work for placing calls. Internet access to online services for the public will remain available.

BOE HQ 18th FLOOR WINDOW REPLACEMENT

Starting May 18th 2012 and through next week, DGS and their contractors will begin replacing a total of 5 windows on the north and west side of the 18th floor. In order to perform this work, they will access the exterior building scaffolding and go over the side of the building to replace the glass in the same manner as was done previously for glass panel replacement.

The DGS is also working with their building façade consultant, FD Thomas, to continue with the investigation of the building façade that details a full visual inspection of exterior/interior visual and spandrel glass windows, including curtain walls, punched window systems, and exterior window gaskets at all building elevations.

FD Thomas will provide written documentation of each location that is inspected including photographs of various locations to be used as typical findings that are not deficient. All areas and locations found to have either faulty or failed sealant will be remediated using manufacturer specifications.

Thank you for your patience while BOE works with DGS to correct these building problems.