

**From:** Executive Director  
**Sent:** Tuesday, March 16, 2010 3:17 PM  
**To:** +All HQ Employees  
**Subject:** Elevator Modernization Information Sessions

The first Elevator Modernization information session was held this afternoon. Two additional sessions are scheduled for tomorrow at 9:30 a.m. and 1:30 p.m. in the Boardroom. If you are interested in attending one of these sessions, please make arrangements with your supervisor.  
Thank you.