

From: Executive Director
Sent: Friday, March 12, 2010 1:16 PM
To: +All HQ Employees
Subject: Building Update - March 12, 2010

The elevator modernization project will begin in April, with some preliminary work starting March 16. The project will take up to two years to complete.

During the modernization, two elevators will be out of service at a time, one from the high rise elevator bank and one from the low rise side. After the main elevator modernization is completed, the freight and garage elevators will also be modernized.

According to the contractor on the project, ThyssenKrupp, a new state-of-the-art microprocessor control will be installed and new hoist way and machine room wiring will be replaced. There will be added features like voice annunciators so riders will know which floor they are stopping on. All of these changes, among other upgrades, will bring the elevators up to date and meet current building code requirements. The modernization is expected to make the elevators more efficient and reliable with the new added features.

So BOE employees will be fully informed on the project, on March 16 and 17, in the Boardroom, there will be information sessions where representatives from ThyssenKrupp and the Department of General Services will provide information regarding the elevator modernization process. This will also be your opportunity to ask questions specific to the modernization process.

The sessions are scheduled at 1:30 p.m. on Tuesday, March 16, and at 9:30 a.m. and 1:30 p.m. on Wednesday, March 17 in the Boardroom. One session will be recorded for posting on the website.

If you are interested in attending one of these sessions, please make arrangements with your supervisor.