



**Tax Recovery and Criminal Enforcement  
Task Force Executive Board Meeting  
621 Capitol Mall, Room 2114, Sacramento, CA 95814  
October 21, 2015**

Meeting called to order at 10:02 a.m. by Randy Silva, Chairman, TRaCE Executive Board

**Members Present:**

Randy Silva, Chairman, BOE	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Peter Williams, Deputy Attorney General, DOJ	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
James Biscailuz, Special Agent in Charge, DOJ	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Dan Gonzalez, Chief, FTB Investigations	Y	<input type="checkbox"/>	N	<input checked="" type="checkbox"/>
Lisa Schmith, Chief, EDD Investigations	Y	<input type="checkbox"/>	N	<input checked="" type="checkbox"/>
Manual Alvarez, Assistant Special Agent in Charge, FBI	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Eric Hirata, Deputy Division Chief, ABC	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Raymond Greenlee, Assistant Special Agent in Charge, DHS	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Greg Robins, Supervisory Special Agent, IRS	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>

**Members Absent:**

**Dan Gonzalez, Chief, FTB Investigations, Manuel Palencia, Deputy Chief, FTB, Proxy**

**Discussion Items:**

- August 18, 2015 Minutes
  - Vice Chairman Greenlee motioned to approve the August 19, 2015 Minutes. Motion was seconded by Manual Alvarez.
  - Vote: 7 in favor, 0 opposed  
**Resolved: Motion Carried**
  
- Local Law Enforcement Participation
  - LA TRaCE has received interest from Los Angeles Police Department and Santa Ana Police Department to participate as a partner on the task force.
  - Executive Board will decide how to proceed with local law enforcement participation. Options include:
    - Signing current MOU
    - Signing associate membership MOU
    - Signing a MOU that is just for local law enforcement agencies
  - Confidentiality is a major point that needs to be explored
  - An existing LA MOU has been crafted to incorporate all the Addendums
    - Exhibit D must go with the MOU to ensure the participating taxing agencies are comfortable with the local law enforcement agencies being allowed to have access to taxpayer information.
    - Participating agencies Disclosure and Legal section need to be informed and review
  - Participating Agencies will review the crafted MOU and must come to a unanimous agreement to accept local law enforcement participation on to the task force.

- Cost of Investigative (COI) Funds
  - COI funds are available as a result of an investigation coordinated with Emeryville Police Department.
  - Emeryville Police Department is willing to release the funds to TRaCE pursuant to a Cost Analysis of TRaCE personnel resources expended on the investigation
  - The Cost Analysis has been submitted to Emeryville Police Department
  - Emeryville Police Department will be provided a court order by TRaCE to release the funds pursuant to the cost associated with the TRaCE's investigation
  - The COI funds received from Emeryville Police Department will be deposited in the Northern California COI TRaCE Bank Account and these funds may be used for equipment, training, additional parking, and future expenditures for the task force
  
- Accepting Cost of Investigation Fund from Emeryville Police Department
  - Chairman Silva motioned to approve accepting COI Funds from Emeryville Police Departments. Motion was seconded by James Biscailuz.
  - Vote: 7 in favor, 0 opposed  
**Resolved: Motion Carried**
  
- **Status Reports**
  - Quarterly Accomplishments Report
    - A handout was provided reflecting the TRaCE program activities completed and in progress for July through September 2015
  - Outreach
    - Kevin Ferreira gave a report on the current outreach efforts in Washington DC; he will provide a full briefing to the TRaCE Executive Board upon his return.
  - TRaCE Sacramento Task Force Relocation
    - TRaCE Sacramento has moved in to their new office

Next Meeting is scheduled for December 16, 2015 at 10:00 a.m., at 621 Capitol Mall, Room 2114.

Open session meeting adjourned at 10:29 a.m. by Randy Silva, Chairman, TRaCE Executive Board.