



**Tax Recovery and Criminal Enforcement
Task Force Executive Board Meeting
621 Capitol Mall, Room 2114, Sacramento, CA 95814
August 19, 2015**

Meeting called to order at 10:03 a.m. by Randy Silva, Chairman, TRaCE Executive Board

Members Present:

Randy Silva, Chairman, BOE	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Peter Williams, Deputy Attorney General, DOJ	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
James Biscailuz, Special Agent in Charge, DOJ	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Dan Gonzalez, Chief, FTB Investigations	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Lisa Schmith, Chief, EDD Investigations	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Manuel Alvarez, Assistant Special Agent in Charge, FBI	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Eric Hirata, Deputy Division Chief, ABC	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Raymond Greenlee, Assistant Special Agent in Charge, DHS	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Greg Robins, Supervisory Special Agent, IRS	Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>

Members Absent:

Discussion Items:

- June 17, 2015 Minutes
 - Chairman Silva motioned to approve the June 17, 2015 Minutes. Motion was seconded by Lisa Schmith.
 - Vote: 6 in favor, 0 opposed (vote taken before Greg Robins, Jim Biscailuz, and Manual Alvarez became Executive Board Members)
 - Resolved: Motion Carried**
- Sacramento TRaCE MOU, IRS
 - Peter Williams motioned to approve the Sacramento TRaCE MOU, IRS. Motion was seconded by Raymond Greenlee.
 - Vote: 6 in favor, 0 opposed (vote taken before Greg Robins, Jim Biscailuz, and Manual Alvarez became Executive Board Members)
 - Resolved: Motion Carried**
- LA TRaCE MOU, IRS
 - Peter Williams motioned to approve the LA TRaCE MOU, IRS. Motion was seconded by Raymond Greenlee.
 - Vote: 6 in favor, 0 opposed (vote taken before Greg Robins, Jim Biscailuz, and Manual Alvarez became Executive Board Members)
 - Resolved: Motion Carried**

- New Members
 - IRS has signed the MOU, Chairman Silva motioned to approve Greg Robins, Supervisory Special Agent, IRS as an Executive Board Member.
 - Due to the retirement of Executive Board Member John Gliatta, FBI, Manuel Alvarez, Assistant Special Agent in Charge, FBI, has been introduced as a new Executive Board Member.
 - Due to the promotion of Executive Board Member Gloria Pingrey, DOJ, Jim Biscailuz, Special Agent in Charge, DOJ, has been introduced as a new Executive Board Member.

- Bylaws-modification, Article 7, Section II
 - Eric Hirata motioned to approve the Bylaws-modification of Article 7, Section II. Motion was seconded by Jim Biscailuz.
 - Vote: 9 in favor, 0 opposed
Resolved: Motion Carried

- Press Release Protocol
 - Dan Gonzalez motioned to approve the Press Release Protocol. Motion was seconded by Lisa Schmith.
 - Vote: 9 in favor, 0 opposed
Resolved: Motion Carried

- TRaCE Fiscal Year 2015/2016 Training Plan
 - A handout was provided with a list of recommended training for task force personnel by Task Force Commander Susan Gorsuch.

- TRaCE Fiscal Year 2015/2016 Cost of Investigation Budget Plan
 - Funds from investigative cost recovery negotiated during plea negotiations by TRaCE DAG Peter Williams
 - Peter Williams will not vote on the budget plan
 - Parking included in the budget for move to new building
 - 7 dedicated spots for agents

- TRaCE Fiscal Year 2015/2016 Cost of Investigation Budget Plan
 - Jim Biscailuz motioned to approve the TRaCE Fiscal Year 2015/2016 Cost of Investigation Budget Plan. Motion was seconded by Dan Gonzalez.
 - Vote: 8 in favor, 0 opposed (Peter Williams abstained from voting on this matter due to his involvement with negotiating Investigative Cost Recovery for TRaCE Cases)
Resolved: Motion Carried

- **Status Report**
 - Quarterly Accomplishments Report
 - A handout was provided reflecting the TRaCE program activities completed and in progress for April through June 2015

 - Outreach
 - A handout was provided with a list of presentations/meetings that Kevin Ferreira attended along with upcoming presentations/meetings.
 - Kevin Ferreira presented the State Assembly Resolution received by the TRaCE Task Force from Assemblyman Jim Cooper.

- TRaCE Sacramento Task Force Relocation
 - Move-in date has been set as September 15. However, this date could change due to delays with outside vendors.

- Acknowledgements
 - Award presented to Lisa Schmith, EDD for her participation on the TRaCE Task Force Executive Board.

Next Meeting is scheduled for October 21, 2015 at 10:00 a.m., at 621 Capitol, Mall Room 2114.

Open session meeting adjourned at 10:38 a.m. by Randy Silva, Chairman, TRaCE Executive Board.