



**Tax Recovery and Criminal Enforcement Task Force**  
**Los Angeles Regional Board Meeting**  
**12501 E Imperial Highway, Ste. 300, Norwalk, CA 90650**  
**May 10, 2017**

Meeting called to order at 10:03 a.m. by Jim Biscailluz, Vice-chair, Los Angeles TRaCE Regional Board

**Members Present:**

Jim Biscailluz, Special Agent in Charge, DOJ  
Vikram Mandla, Deputy Attorney General, DOJ  
Gema Gonzalez, Deputy Chief, FTB Investigations  
Marzo Sacasa, Southern Administrator, BOE Investigations  
Jeremy D. Scott, Assistant Special Agent in Charge, DHS  
Paula Lucero, Commander, Proxy for Vito Scattaglia, Deputy Chief, DMV Investigations

**Members Absent:**

Anthony Orlando, Acting Special Agent in Charge, IRS CI  
Frank Waldschmitt, Chief, EDD Investigations  
LJ Connolly, Supervisory Special Agent, FBI  
Carlos Rojas, Chief of Police, Santa Ana Police Department

**Discussion Items:**

- **March 08, 2017 Minutes**
  - Vikram Mandla motioned to approve minutes. Motion was seconded by Gema Gonzalez.
  - Vote: 6 in favor, 0 opposed
  - Resolved: Motion carried**
  
- **Next meeting's election of Regional Board Chairman**
  - Due to a special assignment, Anthony Orlando is vacating the Chairman position, effective immediately. Based on varying circumstances and absent members, a potential Chairman was not determined at this time. Per the recent bylaw amendments, a vote is to be held at the next meeting.
  
- **TRaCE Fiscal Year 2017/2018 Special Deposit Fund Budget Plan**

The Los Angeles Budget Expenditure handout was provided. Budget was accepted with no known expenditures.
  
- **TRaCE Fiscal Year 2017/2018 Training Plan**
  - A handout was provided outlining conference and law enforcement courses that are of interest to task force personnel. Jeremy Scott motioned to approve. Motion was seconded by Marzo Sacasa.
  - Vote: 6 in favor, 0 opposed
  - Resolved: Motion carried**

- **Annual Executive/Regional Board Joint Meeting**
  - The annual joint meeting, held in February 2017, was discussed at the executive board meeting. The Executive Board welcomed the idea of a two (2) day meeting for Task Force Agents. Board members, however, would conclude their meeting in one (1) day, with the option to extend for additional administrative topics if necessary.
  - Jim Biscailuz offered the DOJ LA CLEAR conference room for next year's annual joint meeting. August/September would be considered the best time to hold it. Facilitators Gina Fong and Jo Ann Newman to work on logistics. Any travel/per diem issues should be brought before the Executive/Regional Board for discussion and potential resolution.
  
- **Status Reports**
  - The Bylaws have been approved by the Executive Board. The Department of Finance has approved the use of the Special Deposit Fund and is reviewing the account guidelines and usage.
  - There is an upcoming Point of Sales (POS) class occurring in Glendale. This is of interest to both Northern and Southern Task Forces.
  - The Legislative Proposal is being well received by DOJ and Attorney General Becerra and his executive staff. Many legislators have expressed interest in carrying and authoring the legislation.
  
- **Presentation of Awards**
  - An award was presented to JR Reynolds, HSI for his participation on the TRaCE Regional Board.

The Open Session meeting adjourned at 10:25 am by Jim Biscailuz, Vice-chair, Los Angeles TRaCE Regional Board.

The next meeting scheduled for Wednesday, July 12, 2017, 10:00 am at LA CLEAR in the city of Commerce.

\*11:05 am, Open Session was reconvened.

- **Administrative**
  - Vote held in closed session to fund necessary vehicle equipment for operational purpose.
  - Expenditure of \$1500 for the purchase and installation of a Tonneau Cover for Task Force truck assigned to LA TRaCE.
  - Vote: 6 in favor, 0 opposed
- **Resolved: Motion carried**
- **Status Reports**
  - Quarterly Accomplishments Report
    - A handout was provided reflecting the TRaCE program activities completed and in progress for January through March 2017.
  - Task Force Commander Rigo Garcia shared a DOJ press release outlining a large case which included the LA TRaCE Task Force

The Open Session re-adjourned at 11:10 am by Jim Biscailuz, Vice-chair, Los Angeles TRaCE Regional Board.