



Please Join

**Diane L. Harkey**

Vice Chair, Fourth District  
California State Board of Equalization

**How to Prepare for  
a Restaurant Audit**

# TELEPHONE Townhall



**Tuesday, October 18, 2016**  
**3:30 p.m. to 4:30 p.m.**

Featured Experts:

**Kevan P. McLaughlin, Esq.**

McLaughlin Legal  
Sales and Use Tax Specialists

**Crystal Guzman**

District Principal Auditor  
California State Board of Equalization

*In participation with*



CALIFORNIA  
RESTAURANT  
ASSOCIATION

If you would like to participate, you **MUST** register in advance at  
[www.boe.ca.gov/townhalls](http://www.boe.ca.gov/townhalls) or by calling 1-844-829-8353 by October 17th.

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Information You Need to Know**

California State Board of Equalization  
450 N Street, MIC:19  
Sacramento, CA 95814-0019

## How to Prepare for a Restaurant Audit Telephone Townhall

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This event is accessible to people with disabilities. If you require special assistance, please call 1-888-847-9652.

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