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Executive Director

No. 2018/036

August 1, 2018

TO COUNTY ASSESSORS AND INTERESTED PARTIES:

**ASSESSORS' HANDBOOK SECTION 260,
GENERAL EXEMPTIONS**

The Board of Equalization (BOE) staff has initiated a project to develop a new section and add to the Assessors' Handbook to provide guidance related to property tax exemptions. The new section is titled Assessors' Handbook Section 260, *General Exemptions* (AH 260), and each chapter will discuss a different property tax exemption, including qualifications for exemption and claim filing requirements. Property tax exemptions that are comprehensively discussed in other existing Assessors' Handbook sections¹ will not be included in this new section.

This project has been separated into four phases and interested parties are encouraged to participate in the drafting process for each phase. The chapters designated for each phase are as follows:

Phase One:

- Chapter 8 Aircraft for Display Exemption
- Chapter 9 Aircraft of Historical Significance Exemption
- Chapter 10 Works of Art Exemption
- Chapter 11 Exhibition Exemption

Phase Two:

- Chapter 4 Free Public Library and Free Museum Exemption
- Chapter 5 College Exemption
- Chapter 6 Public School Exemption
- Chapter 7 Lessors' Exemption

¹ Welfare, church, and religious exemptions are found in Assessors' Handbook Section 267, *Welfare, Church, and Religious Exemptions*; vessel exemptions are found in Assessors' Handbook Section 576, *Assessment of Vessels*; business inventory exemption is found in Assessors' Handbook Section 504, *Assessment of Personal Property and Fixtures*; and cemetery exemption is found in Assessors' Handbook Section 265, *Cemetery Exemption*.

Phase Three:

- Chapter 1 Homeowners' Exemption
- Chapter 2 Disabled Veterans' Exemption
- Chapter 3 Veterans' Exemption

Phase Four:

- Chapter 12 Leased Property Used Exclusively for Low-Income Rental Housing
(Section 236 Exemption)
- Chapter 13 Tribal Housing Exemption
- Chapter 14 Low-Value Property Exemption
- Chapter 15 Property Acquired After the Lien Date
- Chapter 16 Filing Dates and Late Filing

Attached are drafts of each of the four chapters of AH 260, Phase One, as previously identified. Additionally, a draft of Appendix A is attached, which is a glossary that includes the terms relevant to Phase One chapters. The glossary will be expanded as each phase is completed. Please provide suggested language changes and/or proposed additions in the form of alternative text and identify the section number, and line number for each change. Proposed changes/additions will be accepted until September 14, 2018 and should be submitted to Ms. Nichole Spence at nichole.spence@boe.ca.gov.

After reviewing comments received from interested parties, Phase One of the project will proceed as follows:

- Staff will distribute an agenda matrix summarizing proposed changes to the drafts.
- Staff will meet with interested parties to discuss proposed changes to the drafts.
- The BOE will hear any unresolved issues.

Phase Two of the project will commence upon completion of Phase One. Phase Three and Phase Four will follow in sequence upon the completion of Phase Two.

All documents regarding this project will be posted to the BOE's website at <http://www.boe.ca.gov/proptaxes/assessors-handbook-section-260.htm>. The project page also includes the ability to register online to receive notices and updates on the AH 260 project via email. If you have questions regarding this project, you may contact Ms. Spence at 1-916-274-3370.

Sincerely,

/s/ David Yeung

David Yeung, Chief
County-Assessed Properties Division
Property Tax Department

DY:ns
Attachments

ASSESSORS' HANDBOOK
SECTION 260

GENERAL EXEMPTIONS

FEBRUARY 2019

CALIFORNIA STATE BOARD OF EQUALIZATION

SEN. GEORGE RUNNER (RET.), LANCASTER,
FIONA MA, CPA, SAN FRANCISCO
JEROME E. HORTON, LOS ANGELES COUNTY
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BETTY T. YEE

FIRST DISTRICT
SECOND DISTRICT
THIRD DISTRICT
FOURTH DISTRICT
STATE CONTROLLER

DEAN R. KINNEE, EXECUTIVE DIRECTOR



FOREWORD

Assessors' Handbook Section 260, *General Exemptions* (AH 260), provides information regarding property tax exemptions that are not comprehensively discussed in other sections of the Assessors' Handbook. The objective of this handbook section is to provide assessor staff and other interested parties an informational resource to assist in understanding the qualifications and claim filing requirements of each exemption; however, it is not possible to address all the unique situations that may arise in determining eligibility for these exemptions.

Of the exemptions discussed in this handbook section, some are authorized by Article XIII, section 3, subdivisions (d), (e), (k), (o), (p), and (q), of the California Constitution, while others are allowed under various statutes in the Revenue and Taxation Code.

Property tax exemptions not discussed in this handbook section are included in other handbook sections: the cemetery exemption is found in Assessors' Handbook Section 265, *Cemetery Exemption*; the welfare, church, religious, and veterans' organization exemptions are found in Assessors' Handbook Section 267, *Welfare, Church, and Religious Exemptions*; the business inventory exemption is found in Assessors' Handbook Section 504, *Assessment of Personal Property and Fixtures*; and vessels exemptions are found in Assessors' Handbook Section 576, *Assessment of Vessels*.

Section 15606, subdivision (c), of the Government Code directs the BOE to prescribe rules and regulations governing assessors in the performance of their duties, and subdivision (f) provides that the BOE shall issue instructions, such as those set forth in this handbook section. While regulations adopted by the BOE are binding as law, Board-adopted handbook sections are advisory only. Nevertheless, courts have held that they may be properly considered as evidence in the adjudicatory process.¹ The citations and law references in this publication were current as of the writing of the handbook section.

The drafting of this handbook section was undertaken by staff of the County-Assessed Properties Division of the Property Taxes Department. BOE staff met with members of the California Assessors' Association, County Counsels' Association of California, and industry representatives to solicit input for this handbook section. The BOE approved this handbook section on _____.

Dean R. Kinnee
Executive Director
California State Board of Equalization

¹ *Coca-Cola Co. v. State Board of Equalization* (1945) 25 Cal.2d 918; *Prudential Ins. Co. v. City and County of San Francisco* (1987) 191 Cal.App.3d 1142; *Hunt-Wesson Foods, Inc. v. County of Alameda* (1974) 41 Cal.App.3d 163.

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DRAFT

1 **CHAPTER 8:** **0800.00**
 2 **AIRCRAFT FOR DISPLAY EXEMPTION**

3 An aircraft that is made available for display in an aerospace museum may qualify for exemption
 4 from property taxation pursuant to Revenue and Taxation Code¹ section 217.1. The claimant
 5 must file for the exemption annually and the aircraft must meet the qualifications for the
 6 exemption each year. Unlike most exemptions, the Aircraft for Display Exemption is not based
 7 on the status of the property as of the lien date; rather it is based on the property's display status
 8 during the 12-month period immediately preceding the lien date.

9 **QUALIFICATIONS** **0801.00**

10 The Aircraft for Display Exemption applies only if the aircraft is available for display in either:

- 11 • A publicly owned aerospace museum; or
 12 • An aerospace museum that is regularly open to the public and operated by a nonprofit
 13 organization that qualifies for exemption pursuant to section 23701d.²

14 In addition, the aircraft, classified as personal property, must meet at least one of following
 15 criteria:

- 16 • The aircraft has been restored or maintained, whether currently certified or not for flight
 17 purposes.
 18 • The aircraft has been donated in perpetuity to the aerospace museum.

19 This exemption does not apply to any aircraft loaned to the aerospace museum by any person
 20 who holds aircraft primarily for purposes of sale.³

21 **AVAILABLE FOR DISPLAY TO THE PUBLIC** **0801.05**

22 One of the primary requirements to qualify for the exemption is that the aircraft must have been
 23 *available for public display* in an aerospace museum, whether the museum is publicly owned or
 24 one that is operated by a nonprofit organization, for 90 days or more during the 12-month period
 25 that immediately preceded the lien date for the year that the exemption is claimed.⁴

26 In addition, if the aircraft is displayed in an aerospace museum *operated by a nonprofit*
 27 *organization*, in order to qualify for the exemption, the museum must be *regularly open to the*
 28 *public*. For purposes of this exemption, *regularly open to the public* means that the nonprofit
 29 aerospace museum was open to the public for 20 or more hours per week for 35 or more weeks
 30 during the 12-month period that immediately preceded the lien date for the year for which the

¹ All statutory references are to the Revenue and Taxation Code unless otherwise noted.

² Section 23701d provides state income tax exemption for certain nonprofit organizations.

³ Section 217.1(d).

⁴ Section 217.1(e).

1 exemption is claimed.⁵ However, a publicly owned aerospace museum does not need to meet this
 2 *regularly open to the public* requirement.

3 **PROSPECTIVE TREATMENT IN THE INITIAL QUALIFYING YEAR** **0801.10**

4 Provided the required certifications are made, a claimant may qualify for the Aircraft for Display
 5 Exemption for the initial year, even if the display requirements were not met, under the
 6 following circumstances:

- 7 • When the aircraft was first made available for public display less than 90 days prior to the
 8 lien date; or
- 9 • When the museum has been open for less than 35 weeks during the 12-month period
 immediately preceding the lien date or for less than 20 hours per week during that period.

11 If the aircraft was first made available for public display less than 90 days prior to the lien date,
 12 the exemption may still be granted if the claimant certifies in writing that the aircraft will be
 13 made available for public display for 90 days or more during the 12-month period commencing
 14 with the first day the aircraft is made available for public display. In this situation, it is possible
 15 for the same display dates to be used to meet the exemption requirements for both the initial
 16 qualifying year and the subsequent year.

17 If the museum has been opened for less than 35 weeks, or for less than 20 hours per week, during
 18 the required time period, the exemption may still be granted if the director or other officer of the
 19 museum certifies in writing that the museum will be open for not less than 20 hours per week for
 20 not less than 35 weeks during the 12-month period beginning with the date the aerospace
 21 museum was first opened.⁶

22 ***Example 8-1***

23 An aerospace museum, operated by a qualified nonprofit organization, was *first*
 24 opened on June 1, 2017. It is currently open three days per week, Thursday through
 25 Saturday, from 9:00 a.m. to 4:00 p.m. A claimant timely files a completed claim form
 26 requesting exemption for fiscal year 2018-2019 before February 15, 2018, for a
 27 restored F-14 airplane that has been continuously on display at the museum since its
 28 opening.

29 The assessor reviews the certification from the museum. The aircraft met the 90-day
 30 minimum display requirement in 2017 prior to the January 1, 2018 lien date; however,
 31 the museum was not open for the required 35-week minimum time period. The
 32 claimant obtained a written certification from the director of the aerospace museum
 33 that the museum will be open for at least 4 weeks prior to June 1, 2018 (35 weeks
 34 minimum minus the 31 weeks the museum was open in 2017) and attaches the written
 certification to the claim form.

⁵ Section 217.1(f)

⁶ Section 217.1(f).

1 The Aircraft for Display Exemption should be approved by the assessor as meeting the
2 provisions of section 217.1.

3 In the instance of prospective treatment in the initial qualifying year, the assessor should request
4 additional information at a later date to verify compliance. If the claimant certified in the claim
5 form that the aircraft would be made available for display for the required period of time⁷ or that
6 the aerospace museum would be open for the required period of time,⁸ but the aircraft was not
7 made available or the museum was not open as certified, the exemption shall be cancelled, and
8 an escape assessment may be made as provided by section 531.1.⁹

9 **FILING REQUIREMENTS** **0802.00**

10 **CLAIM FORM** **0802.05**

11 The Board-prescribed form BOE-260-A, *Certificate and Affidavit for Exemption of Certain*
12 *Aircraft*, must be used when claiming this exemption. A claimant must provide all information
13 requested on the claim form on an annual basis and certify under penalty of perjury of its
14 accuracy.¹⁰ The assessor may also require other proof of the facts stated on the claim form before
15 allowing the exemption. The bottom section of the claim form, which is to be completed by the
16 director or other officer of the aerospace museum in which the aircraft was displayed, serves as
17 certification that the aircraft was available for public display for the required time period.

18 The number of weeks or hours that the museum was open during the 12-month period preceding
19 the lien date is not verified on the claim form. However, the assessor may request such
20 verification.

21 Each year, the claimant may complete one claim form for exemption for multiple aircraft in the
22 same aerospace museum, listing the following information on an attachment:

- 23 • Make, model, year, and FAA or tail number of each aircraft; and
- 24 • The nature of each aircraft for which the exemption is claimed (restored or maintained
25 aircraft and/or aircraft donated in perpetuity).

26 Similarly, the director or officer of the aerospace museum may list the dates that multiple aircraft
27 were on display on an attachment, but he or she must still sign BOE-260-A, as well as each
28 attached information sheet.

29 **FILING PERIOD** **0802.10**

30 A claim for the exemption must be filed annually with the assessor between the lien date and
31 5:00 p.m. on February 15 to receive 100 percent of the exemption for the ensuing fiscal year.

⁷ Section 217.1(e).

⁸ Section 217.1(f).

⁹ Section 217.1(g).

¹⁰ Section 217.1(b).

- 1 Since there is no late filing provision for the Aircraft for Display Exemption, the exemption is
 2 waived for the current year if the claimant fails to file by February 15.¹¹

Aircraft for Display Exemption		
Exemption Allowed:	100 Percent	None
Claim Filed:	On or before 5:00 p.m. February 15 of the year for which the exemption is being claimed.	No statute allows for late filing after February 15.
Reference:	Section 217.1(c)	N/A

3

4

APPROPRIATION**0803.00**

- 5 No appropriation is made for the Aircraft for Display Exemption and the state will not reimburse
 6 any local agency for any loss in property tax revenue pursuant to this exemption.

¹¹ Sections 217.1(c), 255, and 260.

0900.00

CHAPTER 9: AIRCRAFT OF HISTORICAL SIGNIFICANCE EXEMPTION

Aircraft of historical significance may qualify for exemption from property taxation pursuant to Revenue and Taxation Code¹ 220.5. An aircraft and its use must meet the qualifications for the exemption each year, and the owner of the aircraft must annually file and qualify for the exemption. Unlike most exemptions, the Aircraft of Historical Significance Exemption is not based on the status of the property as of the lien date, rather it is based on the property's display status during the 12-month period immediately preceding the lien date.

0901.00

DEFINITION

Aircraft of historical significance is defined in subdivision (d) of section 220.5 as:

...any aircraft that is an original, restored, or replica of a heavier than air powered aircraft that is 35 years or older or any aircraft of a type or model of which there are fewer than five in number known to exist worldwide.

Replica, as used in this statute, refers to a replica aircraft that is itself 35 years or older, rather than a replicated aircraft of an aircraft *type* that meets the age requirement. In other words, a newly built aircraft that is a replica of a 1940 T-150 Cessna would not meet the requirements of the exemption.

For purposes of the *fewer than five* requirement, the airplane's original make and model are the determining factors regardless of the number or type of modifications the aircraft may have undergone. Additionally, in order to receive the Aircraft of Historical Significance Exemption on an aircraft where fewer than five exist in the world, the aircraft must be viewed within the context of the Aircraft of Historical Significance Exemption itself; thus, the requirement that there be fewer than five aircraft of that type in the world does not stand alone from the requirement that an aircraft also be one that is historically significant. For example, an aircraft assembled from a kit resulting in an aircraft that is neither 35 years or older nor historically significant does not fit within the scope of this exemption, even if there are fewer than five in number of the specific type or model of that kit.

0902.00

QUALIFICATIONS

The Aircraft of Historical Significance Exemption applies only if *all* of the following conditions are satisfied:²

1. The assessee is an individual owner who does not hold the aircraft primarily for purposes of sale. An *individual owner* is a live person, not a legal entity such as a corporation or partnership; however, if more than one individual owns the aircraft, the exemption may

¹ All statutory references are to the Revenue and Taxation Code unless otherwise noted.

² Section 220.5(b).

1 still be granted. Thus, the claimant(s) may be two spouses or several co-owners, as long
2 as they are shown as the *owner*,³

3 2. The assessee does not use the aircraft for commercial purposes or general transportation;
4 and

5 3. The aircraft is available for display to the public at least 12 days during the 12-month
6 period immediately preceding the lien date for the year for which the exemption is
7 claimed.

8 **AVAILABLE FOR DISPLAY TO THE PUBLIC** **0902.05**

9 One of the primary requirements to qualify for the exemption is that the airplane must be
10 available for display to the public at least 12 days annually.⁴ *Available for display to the public*
11 means actual display or documented willingness to display at:

- 12 • An organized air show;
- 13 • A museum; or
- 14 • A specially designated area set aside for historical aircraft open to the public.

15 The airplane must be displayed in a place where deliberate public viewing can be
16 accommodated. An owner's home site will lack reasonable accommodations for public viewing
17 in most instances. Therefore, an aircraft stored on the owner's private property is not considered
18 on *public display*, even if the storage site is visible from a public highway. Additionally, there is
19 no requirement that the aircraft display site be in California to qualify for this exemption.

20 To qualify as available for display to the public under any other situation not described above, an
21 individual must document the following:

- 22 • The aircraft is displayed in such a manner that the general public may reasonably be
23 assumed to be aware that public viewing is clearly invited; and
- 24 • There are reasonable accommodations to allow public viewing of the aircraft.

25 To qualify as available for display under *any* situation also means that:

- 26 • There must be a reasonable effort to make the general public aware of the display; and
- 27 • There must be reasonable viewing hours (making the aircraft available by appointment
28 only is not a clear invitation for viewing by the general public).

29 There are no specific requirements as to how an individual must advertise or publicize each
30 display in order to qualify for the exemption. For example, using a banner, newspaper,
31 newsletter, flyers, or social media to advertise a display may all be acceptable. The assessor will

³ Letter to Assessors (LTA) No. 2002/90.

⁴ Section 220.5(b)(3).

1 ultimately determine if a reasonable effort has been made to notify the general public of the
2 display on a case by case basis.

3 The number of days that the airplane must have been *available for display to the public* is at least
4 12 days during the 12-month period that immediately preceded the lien date for the year that the
5 exemption is claimed. To meet the display requirement, an aircraft must be displayed, or
6 available for display, for 12 periods, with each period being four or more hours during one 24-
7 hour period.⁵

8 If the aircraft is airworthy, then at least six of the 12 displays of the aircraft must be:

- 9 • Flown, taxied, or otherwise moved to a location other than the normal storage location for
10 display to an organized group of persons, for an announced display to the general public,
11 or for permanent display at a museum.

12 However, if the aircraft is not airworthy and/or the aircraft is being restored, the 12 displays may
13 be any combination of either the previously stated type of displays or:

- 14 • Displayed in the normal storage location to an organized group of persons as part of an
15 announced display to the general public, or during posted daytime viewing periods of
16 four or more hours with public accessibility.

17 As used in this statute, *available* for public display includes instances where an aircraft is
18 formally scheduled for display at a qualifying site and the display is subsequently cancelled (for
19 example, due to rain). That cancelled date would count as a day the aircraft was available for
20 display for purposes of qualifying for the exemption.⁶

21 **PROSPECTIVE TREATMENT IN THE INITIAL QUALIFYING YEAR** **0902.10**

22 A claimant may qualify for the Aircraft of Historical Significance Exemption for the initial year,
23 even if the display requirements were not met, if the aircraft was first made available for public
24 display less than 12 days prior to the lien date (for example, December 22). In order to qualify
25 for the exemption under these circumstances, the claimant indicates on the claim form that the
26 aircraft will be made available for public display at least 12 days during the 12-month period
27 commencing with the first day the property was made available for public display. In this
28 situation, it is possible for the same display dates to be used to meet the exemption requirements
29 for both the initial qualifying year and the subsequent year.

30 **AIRCRAFT USE** **0903.00**

31 The Aircraft of Historical Significance Exemption does not allow the aircraft to be used for
32 *commercial purposes or general transportation*.⁷

⁵ LTA No. 89/84 suggests that the minimum number of hours would be four hours for each display date.

⁶ LTA No. 2002/90.

⁷ Section 220.5(b)(2).

1 escape assessment should be issued with any applicable interest and penalty added to the
2 assessment.¹²

3 **FILING FEE** **0904.10**

4 Unlike other exemptions, the Aircraft of Historical Significance Exemption requires a fee of \$35
5 to be collected by the assessor with the initial claim for the exemption.¹³ The \$35 filing fee is
6 payable only once per aircraft per county and is not required with each annual claim form filed
7 thereafter in the same county.

8 An aircraft that has been receiving the exemption in one county and then changes its situs to
9 another county must pay the \$35 fee again to the assessor in the new county when the initial
10 claim form is filed in the new county. However, if an owner removes an aircraft from the taxing
11 jurisdiction of a county and then returns the aircraft at a subsequent lien date to the same county,
12 the fee is not required to be paid again for a subsequent claim form filed for the same aircraft.

13 **FILING PERIOD** **0904.15**

14 A claim for the Aircraft of Historical Significance Exemption must be filed annually with the
15 assessor between the lien date and 5:00 p.m. on February 15 to receive 100 percent of the
16 exemption for the ensuing fiscal year.¹⁴

17 **LATE FILING** **0904.20**

18 If a person claiming the Aircraft of Historical Significance Exemption fails to timely file the
19 claim, but files on or before the following August 1 of the same year, the assessment will be
20 reduced by an amount equal to 80 percent of the reduction that would have been allowed had the
21 claim form been timely filed.¹⁵ No exemption is allowed for any claims filed after August 1, as
22 there are no provisions in the law to allow retroactive filing for a prior year for a new claimant or
23 one that has been receiving the exemption but inadvertently missed a filing.

Aircraft of Historical Significance Exemption		
Exemption Allowed:	100 Percent	80 Percent
Claim Filed:	On or before 5:00 p.m. February 15 of the year for which the exemption is being claimed.	After February 15, but on or before August 1 of the same year.
Reference:	Section 255	Section 276.5

24

¹² Section 531.1.

¹³ Section 220.5(e).

¹⁴ Section 255.

¹⁵ Section 276.5.

1 **Example 9-1**2 **Historical Aircraft Exemption Claim Filing**

3	Assessed Value of Aircraft	\$200,000
4	Property Tax Rate	1%
5	Property Tax	\$2,000

6

7 **Timely Filed on or Before February 15**

8	Reduction in Assessed Value	\$200,000
9	Taxable Value	\$0
10	Property Tax Payable	\$0

11

12 **Filed Late on or Before August 1**

13	Reduction in Assessed Value	\$160,000 (\$200,000 x .80)
14	Taxable Value	\$40,000
15	Property Tax Payable	\$400

16

17 **Filed Late After August 1**

18	Reduction in Assessed Value	\$0
19	Taxable Value	\$200,000
20	Property Tax Payable	\$2,000

21

22 **APPROPRIATION** **0905.00**

23 No appropriation is made for the Aircraft of Historical Significance Exemption and the state will
 24 not reimburse any local agency for any loss in property tax revenue pursuant to this exemption.
 25

1000.00

CHAPTER 10: WORKS OF ART EXEMPTION

Certain works of art that are made available for display in an art gallery or museum may qualify for exemption from property taxation pursuant to Revenue and Taxation Code¹ section 217. The artwork must meet the qualifications for the exemption each year and the claimant must file annually for the exemption. Unlike most exemptions, which are based on the status of the property as of the January 1 lien date, the Works of Art Exemption is based on the property's display status during the 12-month period immediately preceding the lien date.

The Works of Art Exemption applies to artwork that is generally assessable based on its January 1 lien date status, except that it has been loaned to a publicly owned art gallery or museum or to a museum that is regularly open to the public and which is operated by a nonprofit organization that qualifies for exemption pursuant to section 23701d.² Assessable works of art include, but are not limited to, works of art displayed in a for-profit museum or gallery, or those displayed in a business or office as décor.

Works of art owned by a public art gallery, public museum, or a welfare exempt nonprofit organization are not exempt under the Works of Art Exemption, but are exempt under article XIII, sections 3(a), 3(b), or 4(b) of the California Constitution.³ Works of art owned by individuals or trusts in which the beneficiaries are individuals and used for private enjoyment are exempt under article XIII, section 3(m) of the California Constitution as household furnishings.

This exemption does not apply to any works of art loaned by a person who holds artwork primarily for purposes of sale; however, such artwork may be exempt as business inventory.⁴

1001.00

DEFINITION OF WORKS OF ART

The following works of art are eligible for the Works of Art Exemption:⁵

1. Original paintings in oil, mineral, water, vitreous enamel, or other colors, pastels, original mosaics, original drawings, and sketches in pen, ink, pencil, or watercolors, or works of the free fine arts in any other media including applied paper and other materials, manufactured or otherwise, that are used on collages, artists' proof etchings unbound, and engravings and woodcuts unbound, lithographs, or prints made by other hand transfer processes unbound, or original sculptures or statuary.
- *Sculpture* and *statuary* shall include professional productions of sculptors only whether in round or in relief, in bronze, marble, stone, terra cotta, ivory, wood, metal, or other materials, or whether cut, carved, or otherwise wrought by hand from

¹ All statutory references are to the Revenue and Taxation Code unless otherwise noted.

² Section 23701d provides state income tax exemption for certain nonprofit organizations.

³ Property owned by the state or local government and property owned by a nonprofit organization that qualifies for the welfare exemption pursuant to section 214.

⁴ Section 217(d); Property Tax Rule 133.

⁵ Section 217(a).

1 the solid block or mass of marble, stone, alabaster, or from metal, or other materials;
 2 or cast in bronze or other metal or substance, or from wax or plaster, or constructed
 3 from any material or made in any form as the professional productions of sculptors
 4 only.

- 5 • *Original* when used to modify the words *sculptures* and *statuary* shall include the
 6 original work or model and the first 10 castings, replicas, or reproductions made
 7 from the sculptor's original work or model with or without a change in scale,
 8 regardless of whether or not the sculptor is alive at the time the castings, replicas, or
 9 reproductions are completed.

- 10 • *Painting, mosaic, drawing, work of the free fine arts, sketch, sculpture, and statuary*
 11 shall not include any articles of utility, articles designed for industrial use, or any
 12 articles that are made wholly or in part by stenciling or any other mechanical
 13 process.

- 14 • *Etchings, engravings, woodcuts, lithographs, or prints made by other hand transfer*
 15 *processes* shall include only works that are printed by hand from plates, stones or
 16 blocks etched, drawn, or engraved with hand tools, and do not include works that are
 17 printed from plates, stones or blocks etched, drawn or engraved by photochemical or
 18 other mechanical processes.

- 19 2. Original works of the free fine arts, that are not described in item 1 above are subject to
 20 regulations, as the Board of Equalization may prescribe, to prove that the article
 21 represents some school, kind, or medium of the free fine arts. *Original works of the free*
 22 *fine arts* shall not include any article of utility or any article designed for industrial use.

23 QUALIFICATIONS

1002.00

24 The Works of Art Exemption applies only if the artwork is available for display in:

- 25 • A publicly owned art gallery or museum; or
 26 • A museum that is regularly open to the public and that is operated by a nonprofit
 27 organization that qualifies for exemption pursuant to section 23701d.

28 *A publicly owned art gallery or museum* is one that is owned by a city, county, state, or federal
 29 government, or other governmental entity. Unlike nonprofit art galleries and museums, this type
 30 of venue is not required to be regularly open to the public.

31 AVAILABLE FOR DISPLAY TO THE PUBLIC

1002.05

32 One of the primary requirements to qualify for the Works of Art Exemption is that works of art
 33 displayed in a nonprofit art gallery or museum must be available for public display for a period
 34 of 90 days during the 12-month period immediately preceding the lien date for the year for which
 35 the exemption is claimed.⁶ *Available for display* requires actual display or documented

⁶ Section 217(e).

1 willingness to display for a specified period. Viewing by appointment only is insufficient and
2 does not meet this requirement.

3 The same guidance given for the Aircraft of Historical Significance Exemption regarding what
4 qualifies as *available for display to the public* should be used for the Works of Art Exemption:

- 5 • The artwork must be displayed in such a manner that the general public may reasonably
6 be assumed to be aware that public viewing is clearly invited;
- 7 • Reasonable accommodations must be made to allow public viewing of the artwork;
- 8 • A reasonable effort must be made to make the general public aware of the display;
- 9 • There must be reasonable viewing hours (making the artwork available by appointment
10 only is not acceptable); and
- 11 • It is not required that the location of the display be in California.

12 If there is a question as to the days the artwork was displayed or available for display, the
13 assessor must consider the actual intent of the owner and make a determination on a case-by-case
14 basis as to whether the display requirements have been met. If an owner entered into an
15 agreement with an art gallery or museum to have his artwork displayed for at least 90 days, but
16 the museum did not actually have the item out for display to the public for all 90 days due to
17 space limitation or another reason, the assessor may deem that the display requirements for the
18 exemption have been met.

19 **REGULARLY OPEN TO THE PUBLIC** **1002.10**

20 Another requirement of this exemption is that the nonprofit art gallery or museum in which the
21 artwork is displayed must be regularly open to the public. Section 217(f) defines *regularly open*
22 *to the public* as an art gallery or museum open to the public not less than 20 hours per week for
23 not less than 35 weeks of the 12-month period immediately preceding the lien date for the year
24 for which the exemption is claimed. As stated previously, this requirement does not apply to
25 publicly owned art galleries or museums.

26 **PROSPECTIVE TREATMENT IN THE INITIAL QUALIFYING YEAR** **1002.15**

27 Provided the required certifications are made, a claimant may qualify for the Works of Art
28 Exemption for the initial year, even if the display requirements were not met, under the
29 following circumstances:

- 30 • When the artwork was first made available for public display less than 90 days prior to
31 the lien date; or
- 32 • When the art gallery or museum has been open for less than 35 weeks during the
33 12-month period immediately preceding the lien date or for less than 20 hours per week
34 during that period.

1 If the artwork was first made available for public display less than 90 days prior to the lien date,
 2 the exemption may be granted if the claimant certifies in writing that the artwork will be made
 3 available for public display for at least 90 days during the 12-month period commencing with the
 4 first day the artwork was made available for public display. In this situation, it is possible for the
 5 same display dates to be used to meet the exemption requirements for both the initial qualifying
 6 year and the subsequent year.

7 If the art gallery or museum has not been open for the required time frame, the exemption may
 8 be granted if the director or other officer of the museum certifies in writing that the museum will
 9 be open for the required timeframe during the 12-month period beginning with the date the
 10 museum was first opened.⁷

11 In such instances of prospective treatment in the initial qualifying year, the assessor may request
 12 additional information at a later date to verify compliance with exemption requirements. If it was
 13 certified that the work(s) of art would be made available or that the art gallery or museum would
 14 be open for the required timeframe, but the artwork was not made available or the art gallery or
 15 museum was not open as certified, the exemption shall be cancelled and an escape assessment
 16 may be made as provided by section 531.1.⁸

17 **FILING REQUIREMENTS** **1003.00**

18 **CLAIM FORM** **1003.05**

19 The Board-prescribed BOE-260, *Certificate and Affidavit for Exemption of Work of Art*, must be
 20 used when claiming this exemption. A claimant must provide all information requested on the
 21 claim form on an annual basis and certify under penalty of perjury of its accuracy. The assessor
 22 may also require other proof of the facts stated on the claim form before allowing the
 23 exemption.⁹ The bottom section of the claim form is to be completed and signed by the director
 24 or other officer of the art gallery or museum in which the artwork is displayed and will serve as
 25 certification that the artwork was available for public display for the required time period.

26 The claimant may complete one claim form for the Works of Art Exemption for multiple works
 27 of art displayed in the same museum, listing the following information on an attachment:

- 28
- The nature of each work of art (such as, original painting, original sculpture, work of the
 29 free fine arts, etc.); and
 - A description of each work of art, and the process by which it was created, in sufficient
 30 detail to identify it.
 31

32 Similarly, the director or officer of the museum may list the dates multiple works of art were on
 33 display on an attachment to the claim form, but the museum personnel must sign each
 34 attachment, as well as the claim form.

⁷ Section 217(f).

⁸ Section 217 (g).

⁹ Section 217(b).

1 FILING PERIOD**1003.10**

2 A claim for the Works of Art Exemption must be filed annually with the assessor between the
 3 lien date and 5:00 p.m. on February 15 to receive 100 percent of the exemption for the ensuing
 4 fiscal year. Since there is no late filing provision for the Works of Art Exemption, the exemption
 5 is waived for the current year if the claimant fails to file by February 15.¹⁰

Works of Art Exemption		
Exemption Allowed:	100 Percent	None
Claim Filed:	On or before 5:00 p.m. February 15 of the year for which the exemption is being claimed.	No statute allows for late filing after February 15.
Reference:	Section 217(c)	N/A

6

7

APPROPRIATION**1004.00**

8 No appropriation is made for the Works of Art Exemption and the state will not reimburse any
 9 local agency for any loss in property tax revenue pursuant to this exemption.

¹⁰ Sections 217(c), 255, and 260.

1 **CHAPTER 11:** 1100.00
 2 **EXHIBITION EXEMPTION**

3 Personal property that is brought into the state on a temporary basis for exhibition purposes may
 4 qualify for the Exhibition Exemption pursuant to Revenue and Taxation Code¹ section 213.
 5 Owners must file for the exemption if the property is located in California as of the January 1
 6 lien date. Property that is brought into the state for exhibition purposes after the lien date, but
 7 which is removed prior to the next succeeding lien date, is not assessable in California; therefore,
 8 an exemption filing is not required.

9 **QUALIFICATIONS** 1101.00

10 The Exhibition Exemption applies only if *all* of the following conditions are satisfied:

- 11 • The property is brought into California exclusively for use or exhibition at any
 12 exposition, fair, carnival, or public exhibit of literary, scientific, educational, religious, or
 13 artistic works in California and is used only for these purposes while in this state;
- 14 • The property is intended to be removed from California following its use or exhibition
 15 here; and
- 16 • The property is subject to taxation in another state or country while in California, and all
 17 taxes due in the other state or country have been paid when the exemption is claimed.

18 There are no requirements as to who must own the property in order for it to qualify for the
 19 exemption. The property may be owned by an individual or an organization, whether nonprofit
 20 or for-profit.

21 **FILING REQUIREMENTS** 1102.00

22 **CLAIM FORM** 1102.05

23 The Board-prescribed BOE-270-AH, *Exhibition Exemption Claim From Property Taxes*, must be
 24 used when claiming this exemption. On an annual basis, a claimant must provide all information
 25 required, answer all questions contained in the claim form, and certify under penalty of perjury
 26 the requirements of the exemption have been met.² In addition, the assessor may request
 27 documentation from the claimant to verify that all taxes due on the property in another state or
 28 county have been paid.

29 **FILING PERIOD** 1102.10

30 A claim for the Exhibition Exemption must be filed annually with the assessor between the
 31 January 1 lien date and 5:00 p.m. on February 15 to receive the full exemption for the ensuing
 32 fiscal year.

¹ All statutory references are to the Revenue and Taxation Code unless otherwise noted.

² Section 259.

1 **LATE FILING** **1102.15**

2 If a claim for the Exhibition Exemption is filed after February 15, but on or before the next
 3 succeeding lien date, 90 percent of the exemption may be allowed, subject to a maximum of
 4 \$250 for tax, penalty, and interest. If the claim is filed after the next succeeding lien date,
 5 85 percent of the exemption may be allowed, subject to the same \$250 maximum.³

Exhibition Exemption			
Exemption Allowed:	100 Percent	90 Percent	85 Percent
Claim Filed:	On or before 5:00 p.m. February 15 of the year for which the exemption is being claimed.	After February 15 but on or before January 1 of the next year.	Any time after January 1 of the next year.
Reference:	Section 255(a)	Section 270(a)(1)	Section 270(a)(2)

6

7

APPROPRIATION **1103.00**

8 No appropriation is made for the Exhibition Exemption and the state will not reimburse any local
 9 agency for any loss in property tax revenue pursuant to this exemption.

10

³ Section 270.

APPENDIX A: GLOSSARY OF TERMS**1700.00**

TERM	
Aircraft	Also referred to as <i>general aircraft</i> . Any contrivance used or designed for the navigation of or for flight in the air which has been flown at least once, other than a parachute or similar emergency safety device, a rocket or missile, or a certificated aircraft or scheduled air taxi.
Assessed Value	The taxable value of a property against which the tax rate is applied.
Assessee	Person who owns, claims, possesses, or controls the property on the lien date.
Lien Date	All taxable property (both state and locally assessed) is assessed annually for property tax purposes as of 12:01 a.m. on January 1, which is called the lien date. It is referred to as the lien date because on this date the taxes become a lien against all real property assessed on the secured roll.
Nonprofit	An organization that is not seeking or producing a profit and its net earnings do not benefit any private person.
Personal Property	All property except real property.
Property	Property includes all matters and things—real, personal, and mixed—that are capable of private ownership [section 103].
Taxable Value	For real property subject to article XIII A of the California Constitution (Proposition 13), the base year value adjusted for any given lien date as required by law or the full cash value for the same date, whichever is less, as set forth in section 51(a). For personal property, the full cash value (market value) on the lien date each year.