



STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
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Fourth District, Los Angeles

JOHN CHIANG
State Controller

September 13, 2007

RAMON J. HIRSIG
Executive Director

No. 2007/038

TO COUNTY ASSESSORS:

SUMMONS TO A STATE BOARD OF EQUALIZATION MEETING

Pursuant to the provisions of section 15607 of the Government Code, you are hereby summoned to meet with the Board and/or its duly authorized representatives to discuss issues relating to the administration of property assessment and taxation laws. Based on the statute, the Board may appoint a specific staff person or deputy to represent them at the meeting and may authorize such representatives to focus on matters that would promote uniformity of procedures and assessment in property taxation throughout the state.

The meeting will be held in conjunction with the annual meeting of the California Assessors' Association and is scheduled for October 17, 2007, at The Cliffs Hotel, 2757 Shell Beach Road, Shell Beach, in San Luis Obispo County. The Board meeting will be held from 10:00 a.m. to 12:00 noon.

The Board is confident that this meeting will provide a good opportunity for formal and informal dialogue between county assessors and Board Members and/or their authorized representatives.

Sincerely,

/s/ Ramon J. Hirsig

Ramon J. Hirsig
Executive Director

RJH:sk

cc: Clerks, County Boards of Supervisors