



LOS ANGELES COUNTY ASSESSOR
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October 31, 2013

Ms. Sherrie Kinkle, Supervisor
State Board of Equalization
Assessment Services Unit
County-Assessed Properties Division
PO Box 942879
Sacramento, California 94279-0064

Dear Ms. Kinkle:

ASSESSMENT APPEAL APPLICATION (BOE-305-AH)

As requested, our office has reviewed the *Assessment Appeal Application* form (BOE-305-AH). After review, we have the following comments for your consideration.

COMMENTS

"Please include the 'Hearing Officer Option' section. Because of the bulk of appeals in Los Angeles County, this section should be added to the proposed Assessment Appeal Application (BOE-305-AH) form. Please see Section 9 in the current AAB-100 form."

- Kurt Gensicke, Director, District Appraisals

"Sections 1 and 2 - I like the fact that it requests email addresses from applicant as well as the agent. I would, however, make contact information required fields."

- Kurt Gensicke, Director, District Appraisals

"Section 4. VALUE – please remove the 'Trees & Vines' option and replace with 'Other'."

- Kurt Gensicke, Director, District Appraisals

"Section 7. We assume that the 'Written Findings of Facts' will pre-print the cost."

- Kurt Gensicke, Director, District Appraisals

"Instructions' - Please include a paragraph for registration requirements for tax agents and the cost of the registration fee."

- Kurt Gensicke, Director, District Appraisals

"Instructions, Section 5 - There is a typo in the last sentence of paragraph 2. 'Filing deadlings' should read, 'Filing deadlines.'"

- Kurt Gensicke, Director, District Appraisals

Ms. Sherrie Kinkle

October 22, 2013

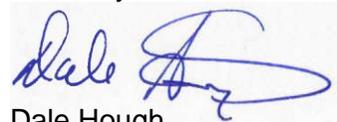
Page 2

"Instructions, Section 6, REASON FOR FILING APPEAL - In the last paragraph, 'Appeal after an Audit,' please adjust to the following:

Appeal after an Audit must include a complete description of each property being appealed, and the reason for the appeal. Attach a worksheet showing how you arrived at your opinion of value and the documentation to support it. Contact the clerk to determine.....

- Kurt Gensicke, Director, District Appraisals

Sincerely,



Dale Hough
Chief Appraiser
Assessment Services Division

CA:CA

c: Sharon Moller, Chief Deputy Assessor
File - Appraisal Standards Section