

**Dean Andal, Vice-Chairman**  
**State Board of Equalization**

*Invites you to attend a*

# **TAXPAYER SERVICE DAY**



**Saturday, March 27, 1999**

**8:30 AM TO 3:30 PM**

**FREE ADMISSION**  
**FREE PARKING**

**American River College**  
**4700 College Oak Drive**  
**Sacramento, CA**

## PARTICIPANTS

Board of Equalization (BOE)  
 Environmental Resource Center  
 Cal EPA Permit Assistance Center  
 California State University, Sacramento -  
 School of Business  
 City of Sacramento  
 Consumer Credit Counseling  
 Employment Development Department (EDD)  
 Franchise Tax Board (FTB)  
 Immigration & Naturalization Service (INS)  
 Internal Revenue Service (IRS)  
 Job Business Development (Sierra College)  
 Office of the District Attorney  
 Sacramento Area Permit Assistance Center  
 Sacramento County Assessor  
 Secretary of State  
 Service Corps of Retired Executives (SCORE)  
 Small Business Administration (SBA)  
 SMUD

Information booths set up in the  
 Cafeteria will be open to the public  
 from 10:00 a.m. to 3:30 p.m.

## SCHEDULE OF PRESENTATIONS

The opening session will be held in the Cafeteria and features a panel of top executives who will discuss "What's New at BOE, EDD, FTB, and IRS." Mr. Andal will moderate the forum.

	Cafeteria	Room - 163	Room - 164	Room - 165	Room - 166	Room - 160	Room - 162
8:30 AM-9:00 AM	<b>Refreshments and Registration</b>						
9:00 AM-9:50 AM	<b>Welcome and Panel Discussion</b>						
10:00 AM-10:50 AM		<b>Forms of Business</b> (FTB)	<b>What to Expect When the Auditor Calls</b> (BOE)	<b>Understanding Your 1999 Business Property Statement</b> (BOE & County Assessors)	<b>Small Business Financing for the New Millennium</b> (SBA)	<b>Employee or Independent Contractor</b> (EDD)	<b>Financial Preparation for the Small Business</b> (Consumer Credit Counseling)
11:00 AM-11:50 AM		<b>State Income Tax and Small Business</b> (FTB)	<b>Business Filing Overview</b> (Secretary of State)	<b>Is Your Employee Eligible to Work in the United States?</b> (INS)	<b>Business Permits Made Simple</b> (Cal EPA Permit Assistance Center)	<b>State Payroll Tax Reporting Requirements</b> (EDD)	<b>Federal Taxes and the Small Business Person</b> (IRS)
11:50 AM-12:20 PM	<b>L U N C H</b>						
12:30 PM-1:20 PM		<b>Options Available to Resolve Your Tax Debt</b> (FTB)	<b>Audits &amp; Appeals</b> (FTB, BOE, IRS & EDD)	<b>Understanding Your 1999 Business Property Statement</b> (BOE & County Assessors)	<b>Bad Checks</b> (District Attorney)	<b>Small Business Financing for the New Millennium</b> (SBA)	<b>Financial Preparation for the Small Business</b> (Consumer Credit)
1:30 PM-2:20 PM		<b>Forms of Business</b> (FTB)	<b>Basic Sales Tax Seminar</b> (BOE)	<b>Is Your Employee Eligible to Work in the United States?</b> (Immigration & Naturalization Service)	<b>Business Permits Made Simple</b> (Cal EPA Permit Assistance Center)	<b>Unemployment Insurance Reserve Account &amp; Major Tax Topics</b> (EDD)	<b>Federal Taxes and the Small Business Person</b> (IRS)
2:30 PM-3:30 PM	<b>Taxpayers' Rights Advocates</b> (BOE, EDD, FTB, IRS) <b>Problem Resolution Process</b>						

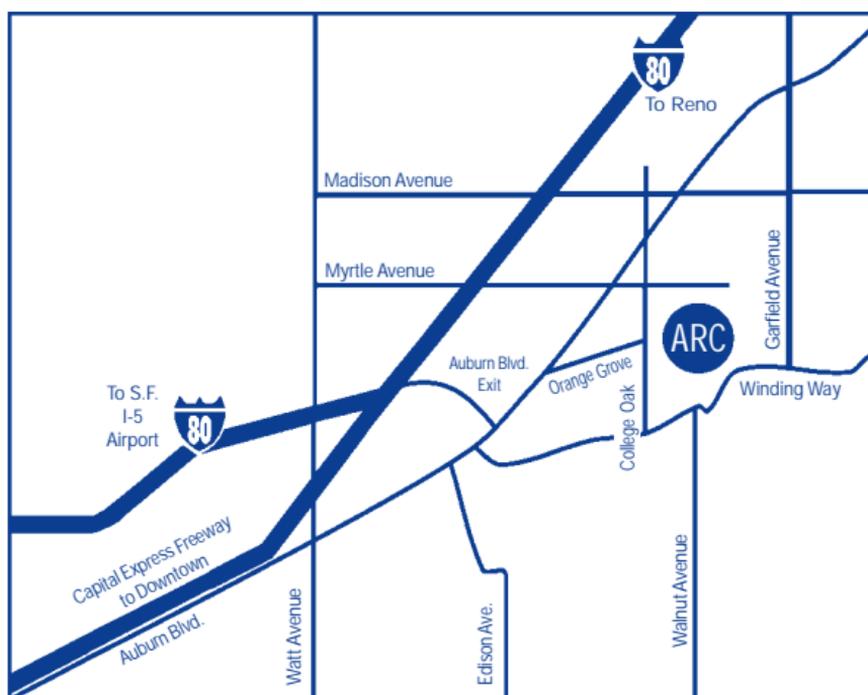
**Please remember to complete an evaluation form and return it to a host or hostess or place it in the designated boxes on site.**

# LOCATION

## American River College

4700 College Oak Drive

Sacramento, CA



### DRIVING TO CAMPUS

For specific directions contact the  
Community Relations Department  
at (916) 484-8646,

or check our Web site at

[www.arc.losrios.cc.ca.us](http://www.arc.losrios.cc.ca.us)

## Reservations Recommended

For more information call

**(916) 227-1882**

or visit our website at

**[www.boe.ca.gov](http://www.boe.ca.gov)**

Lunch and snacks will be available at the  
campus or feel free to bring a sack lunch.



*Please let us know if you have concerns with physical  
accessibility to the Taxpayer Service Day or if you  
need any other special assistance.*