

Tax Recovery and Criminal Enforcement Task Force
Executive Board Meeting
Meeting Minutes
June 25, 2014

Meeting called to order at 10:06 a.m. by Randy Silva, Chairman, TRaCE Executive Board

Members Present:

Randy Silva, Chairman, TRaCE, BOE Investigations and Special Operations
Susan Gorsuch, Special Agent Supervisor, DOJ (proxy)
Dan Gonzalez, Chief, FTB Investigations (new Chief)
Lisa Schmith, Chief, EDD Investigations (via conference call)
John Gliatta, Assistant Special Agent in Charge, FBI
Eric Hirata, Deputy Division Chief, ABC
Mike Tsang, Acting, Assistant Special Agent in Charge, HSI (proxy)

Discussion Items:

- May 22, 2014, Minutes
 - Chairman Silva motioned to approve the May 22, 2014, minutes. Motion was second by John Gliatta.
 - Vote: 7 in favor, 0 opposed

Resolved: Motion Carried

- MOU, Exhibit D, Statement of Confidentiality
 - Chairman Silva asked if there were any concerns regarding Exhibit D.
 - Tom McPherson stated that on Exhibit D, Item B, the definition was not correct.
 - The Executive Board will review Exhibit D and send any concerns to Chairman Silva.
 - On the July 16, 2014, the Executive Board will take a vote on approving Exhibit D.
- Update on AB 2681 – Retail Sales of Counterfeit Items
 - AB 2681 has passed the Assembly; it is now with the Financing Government Assembly for approval.
- Meeting Frequency – Proposal to Meet Every Other Month
 - Due to possible expansion to include Southern California, Susan Gorsuch suggested putting the vote off until the next meeting. Chairman Silva agreed.
- Outreach Update
 - Kevin Ferreira provided a status document as to the agencies he is scheduled to meet with next month and the other agencies he is attempting to schedule for a meeting.
 - The Howard Jarvis Taxpayers Association (HJTA) is interested in the TRaCE. HJTA wants the Task Force to send them articles that they will vet, and then post on their website.

- My Sister's House mainly deals in human trafficking. They will be a resource for the Task Force. A resource would be for women to talk about their experience(s) and how they got out of their situations.
- Napa Solano Building Trades has been unable to provide many leads because of a slow economy. Once business picks up, they will be able to provide leads.
- Kevin Ferreira is interested in meeting with the Northern and Southern Longshoremen's District Council.
- Chairman Silva and Kevin Ferreira met with the California Chamber of Commerce (CCC). The CCC requested the Task Force to send them a series of articles. Chairman Silva would like to have articles written by the different Agencies. He would then send the articles to the Executive Board for review.
- Presentation by the BOE's Office of Public Affairs
 - Venus Stromberg Bird presented a PowerPoint about getting media attention.
 - There was discussion on ways to include the media, but keep the integrity of the searches and seizures.

Action: Chairman Silva asked Venus Stromberg Bird to send the PowerPoint presentation to Lisa Schmith via email, since Lisa was on a conference call and could not view the presentation.
- Meeting with Board Member Jerome Horton
 - Board Member Horton is very interested in the Task Force expanding to Los Angeles County. Member Horton would like to help with outreach and offered to do a presentation for Task Force expansion to Los Angeles County.
 - Gina Fong had a meeting with Mike Gipson, Deputy to Board Member Horton. Mike Gibson is also interested in the Task Force expanding to Los Angeles County.
 - Board Member Horton is excited about what is transpiring with the Task Force.
 - Gina Fong said it is hopeful that the Task Force will expand to Southern California, the Central Valley, and the Bay Area.
- Complaint Intake Form/TRaCE Tri-fold Publication
 - Gina Fong presented both the Complaint Intake Form and TRaCE Tri-fold Publication in tandem.
 - Compliant Intake Form
 - Susan Gorsuch worked with Gina Fong on the logos on the Complaint Intake form.
 - Gina Fong discussed the limitations of using the form verses completing the complaint online. The form has limited space for information and once the complaint is giving to a Task Force member, they will need to contact the person who filled out the complaint form to obtain more information. Whereas, if they go online and fill out the complaint form, the online form has more details that would get the complaint processed more swiftly.

- TRaCE Tri-fold Publication
 - Gina Fong discussed how the outreach department came up with the Tag line on the Publication, “Take down the underground”! She would like the Executive Board to email her their thoughts on the tag line.
 - Susan Gorsuch would like to change the font on the publication to be sharper.
Action: Gina Fong will send the publication to the new members via email.
 - Gina Fong asked the Executive Board to send any changes on the TRaCE Tri-fold Publication and/or the Complaint Intake form to her via email. If Gina Fong has not heard from the Executive Board by the next meeting, she will begin the clearance process.
 - The TRaCE website cannot go live until the TRaCE Tri-fold Publication is approved. The logo which is on the publication is also on the website and it needs to be approved.
- Next meeting is scheduled for July 16, 2014, at 10 a.m., at 621 Capitol Mall, Room 2114.

Open session meeting adjourned at 10:45 a.m. by, Randy Silva, Chairman, TRaCE Executive Board.