

## Key Contacts for Board Meeting Information

If you have questions about Board meetings, call the staff listed below by area of responsibility.

### Board Committees

Business Taxes Committee

Leila Hellmuth  
(916) 322-5271  
[Leila.Hellmuth@boe.ca.gov](mailto:Leila.Hellmuth@boe.ca.gov)

Customer Service & Administrative  
Efficiency Committee

Kari Hammond  
(916) 327-5936  
[Kari.Hammond@boe.ca.gov](mailto:Kari.Hammond@boe.ca.gov)

Legislative Committee

Alice Portillo  
(916) 445-6566  
[Alice.Portillo@boe.ca.gov](mailto:Alice.Portillo@boe.ca.gov)

Property Tax Committee

Kathie Newton  
(916) 445-1517  
[Kathie.Newton@boe.ca.gov](mailto:Kathie.Newton@boe.ca.gov)

### Bankruptcy

Business Taxes Petitions

Russell Williams  
(916) 445-0358  
[Russell.Williams@boe.ca.gov](mailto:Russell.Williams@boe.ca.gov)

### Board Meeting Agendas

Board Agenda Deadlines,  
Notice and Agenda

Joann Richmond  
(916) 322-1931  
[Joann.Richmond@boe.ca.gov](mailto:Joann.Richmond@boe.ca.gov)

### Contribution Disclosures

Contribution Disclosures and Reports

Anita Biedermann  
(916) 327-1798  
[Anita.Biedermann@boe.ca.gov](mailto:Anita.Biedermann@boe.ca.gov)

### Minutes, Transcripts and Audio

Board Meeting Minutes

Rose Smith  
(916) 323-9656  
[Rose.Smith@boe.ca.gov](mailto:Rose.Smith@boe.ca.gov)

Board Meeting Transcripts/Audio

Claudia Madrigal  
(916) 324-8261  
[Claudia.Madrigal@boe.ca.gov](mailto:Claudia.Madrigal@boe.ca.gov)

### Offers in Compromise

Offers-in-Compromise Recommendations

Gina Fong  
(916) 322-7941  
[Gina.Fong@boe.ca.gov](mailto:Gina.Fong@boe.ca.gov)

## **Key Contacts for Board Meeting Information (continued)**

### **Oral Hearing—Scheduling, Postponements, Summaries and Briefs**

Corporate Franchise and Personal Income Tax Appeals	Mira N. Tonis (916) 319-9518 <a href="mailto:Mira.Tonis@boe.ca.gov">Mira.Tonis@boe.ca.gov</a>
Homeowner and Renter Property Tax Assistance Appeals	Mira N. Tonis (916) 319-9518 <a href="mailto:Mira.Tonis@boe.ca.gov">Mira.Tonis@boe.ca.gov</a>
Property Taxes Applications for Review of Local Assessments Private Railroad Car Annual and Escape Assessments State Assessee Annual and Escape Assessments Welfare Exemption Claims	Joann Richmond (916) 322-1931 <a href="mailto:Joann.Richmond@boe.ca.gov">Joann.Richmond@boe.ca.gov</a>
Sales and Use Tax Sales and Use Tax Local Tax Reallocation Appeals	Catherine Wurst (916) 445-7086 <a href="mailto:Catherine.Wurst@boe.ca.gov">Catherine.Wurst@boe.ca.gov</a>
Special Taxes Cigarette Licensing Fee Appeals Fuel Taxes Excise Taxes and Fees Petition for Release of Seized Property	Catherine Wurst (916) 445-7086 <a href="mailto:Catherine.Wurst@boe.ca.gov">Catherine.Wurst@boe.ca.gov</a>
Taxpayers' Bill of Rights Reimbursement Claims All Tax Programs	Joann Richmond (916) 322-1931 <a href="mailto:Joann.Richmond@boe.ca.gov">Joann.Richmond@boe.ca.gov</a>

### **Regulations**

Regulations Coordinator	Richard Bennion (916) 445-2130 <a href="mailto:Richard.Bennion@boe.ca.gov">Richard.Bennion@boe.ca.gov</a>
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### **Settlement Proposals**

Settlement Proposals	Cornell Yip (916) 324-2845 <a href="mailto:Cornell.Yip@boe.ca.gov">Cornell.Yip@boe.ca.gov</a>
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### **Subpoenas**

Subpoenas	Greg Day (916) 327-3400 <a href="mailto:Greg.Day@boe.ca.gov">Greg.Day@boe.ca.gov</a>
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### **Taxpayers' Bill of Rights Public Hearings**

Business Taxes	Laureen Simpson (916) 445-0218 <a href="mailto:Laureen.Simpson@boe.ca.gov">Laureen.Simpson@boe.ca.gov</a>
Property Tax	Mark Sutter (916) 324-2797 <a href="mailto:Mark.Sutter@boe.ca.gov">Mark.Sutter@boe.ca.gov</a>