Memorandum

To : Mr. Timothy W. Boyer
Interim Executive Director

Date : February 27, 2004

From : Raye Zentner, Deputy Director
Administration Department

Subject: **Approval of Contracts Over $1 Million**

Attached for your approval is a listing of proposed contracts that require Board Member approval prior to being established. The list includes:

- Routine renewal of interagency agreements that expire June 30, 2004.

Approval of these contracts is scheduled to be an Administrative Agenda item for the March 23, 2004, Board meeting. With your approval, the Board Proceedings Division will provide a copy of the attachments to each Board Member.

If you have any questions or wish to discuss the Board's contracts further, please call Bob Sherburne at 445-2068.

RZ:ic
Attachment

cc: Mr. Dade Powers
Mr. Robert Sherburne

Approved _____
Timothy W. Boyer

reports/million/04/milmem04

Board of Equalization
Proposed Contracts
Over $1 Million

Contractor	Start Date	Expire Date	Estimated Total Cost	Purpose
Stephen P. Teale Data Center	7/1/2004	6/30/2005	$13,500,000 (current cost)	Multiple data processing services from consolidated data center for FY 04/05. (Routine Renewal) Mainframe data processing services to run application programs; Unix data processing services to run the ACMS system; Network services to interconnect BOE users statewide; Network services to connect the BOE to other state agencies and the Internet; BOE website services; Operations recovery services; Equipment leasing.
Motor Vehicles, Department of	7/1/2004	6/30/2005	$5,684,763 (current cost)	Collection of sales and use taxes pertaining to vehicles, undocumented vessels and transit district taxes for FY 04/05. (Routine Renewal) Department of Motor Vehicles collects the taxes as part of the vehicle registration process.
Toxics Substances Control, Department of	7/1/2004	6/30/2005	$3,730,000 (current reimbursement)	Services provided by BOE. The BOE administers the Hazardous Substances Tax Program for the Department of Toxics Substances Control. (Routine Renewal) Register taxpayers (hazardous waste generators, transporters and facilities); Mail returns, deposit tax payments, follow up to obtain returns not filed; Review filed returns, perform audits, assess fees, penalties and interest, collect amounts due; Provide periodic reports to Department of Toxics Substances Control.