

Memorandum

To : Mr. Timothy W. Boyer
Interim Executive Director

Date: September 3, 2003

From : Deborah Pellegrini, Chief
Board Proceedings Division *Deborah Pellegrini*

Subject: Proposed Board Meeting Change for November 2003

A Board member has requested that the November 2003 Sacramento Board meeting be changed from November 19th and 20th to November 18th and 19th. If approved, a revised 2003 Calendar of Board of Equalization Meetings memorandum will be sent to all managers and supervisors.

Approved: *Timothy W. Boyer*
Timothy W. Boyer,
Interim Executive Director

At the _____ Board Meeting

Deborah Pellegrini, Chief
Board Proceedings Division