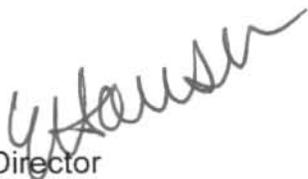


Memorandum

To : Ramon J. Hirsig
Executive Director

Date : July 2, 2010

From : Liz Houser, Deputy Director
Administration Department



Subject : **July 2010 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's July 13-15, 2010 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **Contracts Over \$1 Million** - These items are for Board approval.
 - a. Department of Motor Vehicles (DMV) - This contract is for DMV's collection of sales and use tax for vehicles and vessels, and the collection of other special fees.
 - b. Office of Chief Information Officer (OCIO) - This contract is for multiple data processing services from the consolidated data center provided by the OCIO.

2. **Facilities Update** - These items provide information and may require Board action or direction.
 - a. Headquarters Facilities - There will be an update on the Headquarters remediation project.
 - b. Headquarters Annex - There will be an update on the Headquarters annex locations.

3. **2010/11 and 2011/12 Budget Update, Furlough Plan and Layoffs** - These items provide information and may require Board action or direction.
 - a. Information may be provided to the Board regarding the Governor's 2010/11 Budget, Governor's Executive Orders, State Employee Furlough, and layoffs.
 - b. 2011/12 Budget Concepts - An oral presentation of the 2011/12 Budget Concepts to receive the Board's comments and move forward in the final Budget Change Proposals.

- Permanent Establishment of the Statewide Compliance and Outreach Program (SCOP)
- Enhancing Tax Compliance
- BOE Facilities Masterplan

LH:lk

Attachments

cc: Honorable Betty T. Yee, Chairwoman
Honorable Jerome E. Horton, Vice Chair
Barbara Alby, Acting Board Member
Honorable Michelle Steel
Honorable John Chiang

I approve: _____


for Ramon J. Hirsig,
Executive Director