

Memorandum

To : Kristine Cazadd
Interim Executive Director

Date : July 8, 2011

From : *Kristine Cazadd for*
Liz Houser, Deputy Director
Administration Department

Subject : **July 2011 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's July 26-27, 2011 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **Contract Over \$1 Million**

- a. Department of Toxic Substance Control (DTSC) – Annual renewal of an Interagency Agreement where DTSC reimburses the Board of Equalization to administer the Hazardous Substances Tax Program.

2. **2011/12 Budget Update and Governor's Executive Orders**

- a. Information regarding the Governor's 2011/12 Budget and Governor's Executive Orders.

LH:lk

Attachment

cc: Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice Chair
Honorable Betty T. Yee, First District
Senator George Runner, Second District
Honorable John Chiang, Controller

I approve: *Kristine Cazadd*
Kristine Cazadd,
Interim Executive Director