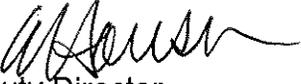


Memorandum

To : Ramon J. Hirsig
Executive Director

Date : April 2, 2010

From : 
Liz Houser, Deputy Director
Administration Department

Subject : **April 2010 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's April 13-14, 2010 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

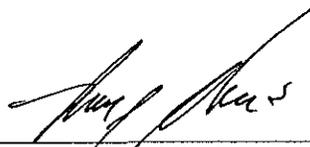
P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **Facilities Update** - These items provide information and may require Board action or direction.
 - a. Headquarters Facilities – An update on the Headquarters remediation project.
 - b. HQ Annex – An update on the site search for the Headquarters annex locations.
2. **2009/10 and 2010/11 Budget Update, Furlough Plan and Layoffs** – These items provide information and may require Board action or direction.
 - a. Information may be provided to the Board regarding the Governor's 2009/10 budget, Governor's Executive Order S-16-08 State Employee Furlough, and layoffs.
 - b. An update on the Governor's 2010/11 budget as it relates to the Board.
 - c. Concepts for possible inclusion in the Governor's Fiscal Year 2010-11 Budget.
 1. Underground Economy, Joint Enforcement Strike Force (JESF) Augmentation
 2. Collections Enhancement
 3. Collections Cost Recovery Fee

LH:lk

cc: Honorable Betty T. Yee, Chairwoman
Honorable Jerome E. Horton, Vice Chair
Barbara Alby, Acting Board Member
Honorable Michelle Steel
Honorable John Chiang

I approve: _____



Ramon J. Hirsig,
Executive Director