

Memorandum

To : Kristine Cazadd
Interim Executive Director

Date : April 11, 2011

From : 
Liz Houser, Deputy Director
Administration Department

Subject : **April 2011 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's April 26-27, 2011 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **Facilities Update**

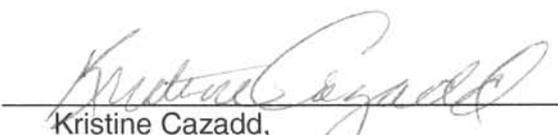
- a. Nationwide Office Recommendations - Presentation on BOE's nationwide facilities.
- b. Headquarters Facilities - Update on the Headquarters remediation project.
- c. San Diego/San Marcos Site Search and Office of the Future Pilot – Update on the site search to relocate the San Diego and San Marcos Offices.

2. **2010/11 and 2011/12 Budget Update and Union Agreements**

- a. Information may be provided to the Board regarding the Governor's 2010/11 and 2011/12 Budgets, and pending Union Agreements.

LH:lk

cc: Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice Chair
Honorable Betty T. Yee, First District
Senator George Runner, Second District
Honorable John Chiang, Controller

I approve: 
Kristine Cazadd,
Interim Executive Director