

Memorandum

To: Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice-Chair
Honorable Betty T. Yee
Senator George Runner
Honorable John Chiang

Date : August 11, 2011

From: David J. Gau, Deputy Director
Property and Special Taxes Department, MIC: 63



Subject: Board Meeting Agenda Item P1.1, Centralized Revenue Opportunity System (CROS) Project Update - August 23, 2011

I would like to make you aware of a few significant developments related to the CROS Project.

Feasibility Study Report (FSR)

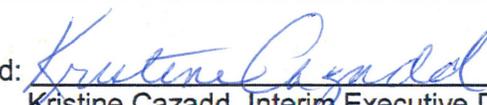
The CROS FSR was developed based on a June 2011 launch date. The Department of Finance (DOF) and California Technology Agency (CTA) granted verbal approval in late June 2011, however, the project is still waiting for formal approval from these agencies. When that information is received, the CROS Project will adjust the schedule to reflect the delay in obtaining FSR approval.

Planning & Procurement

- The Department of General Services (DGS) has assigned a project procurement analyst to assist the CROS Project in the development of the Request for Proposal (RFP).
- The IT Procurement Plan (ITPP) has been drafted; once the FSR is approved, the plan will be finalized and submitted to DGS for approval.
- Training on confidentiality, conflict of interest, and ethics related to the procurement process will be prepared and provided to the CROS core team and interested parties.

If any significant events occur between now and the Board Meeting, I will update the Board Members.

DJG:tw

Approved: 
Kristine Cazadd, Interim Executive Director

Item P
Sub-item P1.1
8-23-11

Honorable Board Members

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August 11, 2011

cc: Ms. Regina Evans
Mr. Louis Barnett
Mr. Alan LoFaso
Mr. Sean Wallentine
Ms. Marcy Jo Mandel
Ms. Kristine Cazadd
Mr. Jeffrey L. McGuire
Ms. Anna Brannen
Ms. Liz Houser
Ms. Diane Olson