

**M e m o r a n d u m**

**To:** Ms. Kristine Cazadd  
Interim Executive Director

**Date :** May 13, 2011

**From:** David J. Gau, Deputy Director  
Property and Specials Taxes Department, MIC: 63

**Subject: May 2011 Board Meeting Agenda Item P1, Centralized Revenue Opportunity System (CROS) Project Update**

As you're aware, BOE staff has been in the process of pursuing full procurement delegation from DGS for the CROS Project. In a letter dated February 16, 2011, DGS granted a one-time limited delegation of authority to the BOE to conduct the procurement for the CROS project under PCC Section 12102(f). This one-time delegation proposal from DGS would allow the BOE to streamline portions of the procurement process. However, the limited delegation of authority would not provide BOE complete acquisition authority for the project.

To obtain full procurement delegation, DGS suggested that BOE seek legislation that would mandate that all state agencies delegate all functions, including acquisition authority, to the BOE to the fullest extent possible, to assist the BOE in expediting the procurement, development, implementation, and operation of CROS. Subsequent meetings were held with the Department of Finance, the California Technology Agency, and legislative staff. This pursuit of full delegation authority culminated in an informational hearing on May 3, 2011, to the Assembly Budget Subcommittee 4, State Administration on the CROS project and the merits of obtaining full delegation from DGS for the procurement. While the overall goals and objectives of the CROS project were viewed favorably, BOE's pursuit of full delegation from DGS was not as well received. Therefore, at the CROS Project Steering Committee meeting held on May 11, 2011, the committee voted to accept DGS' offer of a one-time delegation to move forward with the project.

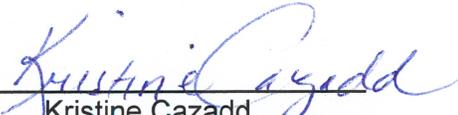
A revised project timeline is attached reflecting the DGS proposal. The Feasibility Study Report (FSR) will be modified to reflect the revised schedule and submitted to the California Technology Agency for approval.

DJG:tw

Attachment

cc: Honorable Jerome E. Horton, Chairman  
Honorable Michelle Steel, Vice-Chair  
Honorable Betty T. Yee  
Senator George Runner  
Honorable John Chiang

I approve: \_\_\_\_\_

  
Kristine Cazadd,  
Interim Executive Director

Item P1

**DGS Negotiated Delegation  
CROS Project Schedule High-Level Milestones  
May 13, 2011**

<b>Task</b>	<b>Start</b>	<b>Finish</b>
<b>Feasibility Study Report (FSR) Submittal to California Technology Agency (CTA)</b>	3/25/11	3/25/11
<b>FSR Approved</b>	5/27/11	5/27/11
<b>Pre-Solicitation</b>	<b>5/11/11</b>	<b>1/19/12</b>
<b>BOE Information Technology Procurement Plan (ITPP) Review &amp; Approval</b>	5/18/11	5/24/11
<b>Department of General Services (DGS) ITPP Review</b>	5/27/11	6/23/11
<b>DGS ITPP Approval</b>	6/23/11	6/23/11
<b>BOE Request for Proposal (RFP) Review &amp; Approval</b>	9/30/11	10/27/11
<b>CTA RFP Approval</b>	1/5/12	1/5/12
<b>DGS RFP Approval</b>	1/19/12	1/19/12
<b>Qualify Vendors</b>	<b>10/28/11</b>	<b>12/19/11</b>
<b>Advertise Request For Information (RFI)</b>	11/11/11	12/1/11
<b>Establish Pool of Vendors</b>	12/19/11	12/19/11
<b>Solicitation</b>	<b>1/19/12</b>	<b>12/20/13</b>
<b>RFP Released</b>	1/19/12	1/19/12
<b>Bidders Conference</b>	2/3/12	2/3/12
<b>Receive Conceptual Proposals</b>	4/17/12	4/17/12
<b>Receive Draft Proposals</b>	6/5/12	6/5/12
<b>Receive Final Proposals</b>	7/31/12	7/31/12
<b>Conduct Cost Opening</b>	9/12/12	9/12/12
<b>Select Bidder</b>	10/11/12	10/11/12
<b>Issue Notice of Intent to Enter into Contract Negotiations</b>	1/14/13	1/14/13
<b>Negotiate Contract</b>	1/15/13	4/29/13
<b>Conceptual Contract Language for Board Members' Approval</b>	5/13/13	5/27/13
<b>Special Project Report (SPR)</b>	<b>4/30/13</b>	<b>12/11/13</b>
<b>BOE SPR Review</b>	5/28/13	6/26/13
<b>Board Members Review SPR</b>	7/5/13	8/15/13
<b>Board Members SPR Approval</b>	8/15/13	8/15/13
<b>Control Agency SPR Approval</b>	11/7/13	11/7/13
<b>Notify Joint Legislative Budget Committee</b>	11/8/13	12/8/13
<b>Board Members Review of Contract</b>	11/8/13	12/11/13
<b>Board Members Approval of Contract</b>	12/12/13	12/12/13
<b>Issue Notice of Intent to Award</b>	12/12/13	12/12/13
<b>Sign Contract</b>	12/20/13	12/20/13
<b>Start Development</b>	1/15/14	1/15/14