

Memorandum

To : Mr. Ramon J. Hirsig
Executive Director

Date : November 27, 2007

From : David Gau 
Interim Deputy Director, Administration

Subject : Board Meeting – December 11-12, 2007

Please place the following items on the Board's December 12 calendar under "P. Other Administrative Matters":

P. Other Administrative Matters

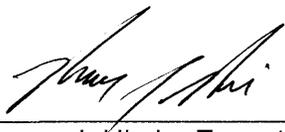
P3 Deputy Director's Report

c. Administration.....Ms. Houser

- An update will be provided on recent discussions with the Department of Finance regarding the BOE's Budget for Fiscal Years 2007-08 and 2008-09. In addition, an update on the Budget Change Proposal Process for Fiscal Year 2009-10, will be presented.

DG:rar

cc: Honorable Betty T. Yee, Chairwoman
Honorable Judy Chu, Ph.D., Vice-Chair
Honorable Bill Leonard
Honorable Michelle Steel
Honorable John Chiang

I approve: 
Ramon J. Hirsig, Executive Director