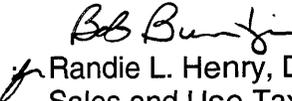


Memorandum

To : Mr. Ramon J. Hirsig
Executive Director

Date: November 28, 2007

From  Randie L. Henry, Deputy Director
Sales and Use Tax Department

Subject : **Board Meeting – December 11-12, 2007**

Please place the following items on the Board's December 12 calendar under "P. Other Administrative Matters":

P. Other Administrative Matters

P3 Deputy Director's Report

a. Sales and Use Tax

1. **EFT Bank Conversion Project** – In June 2007, the State Treasurer's Office entered into a contract with Bank of America and Govolution to provide a new EFT system, which was to be placed in service on January 1, 2008. All state agencies using the current system were involved in the testing of the proposed system. Due to unforeseen circumstances, the Treasurer's Office revoked the contract. An oral update will be provided on this contract and its impact on taxpayers registered with and currently using EFT as a means of payment.
2. **Sales and Use Tax Realignment** – On June 1, 2007, the Board approved the realignment of the Sales and Use Tax Department's Field Operations Division into two divisions: (1) Field Operations Division, Equalization Districts 1 and 2 and Out-of-State District and (2) Field Operations Division, Equalization Districts 3 and 4 and Centralized Collection Section. This item will be a brief oral update on the progress made with regard to the implementation of this realignment.

RH:rar

cc: Honorable Betty T. Yee, Chairwoman
Honorable Judy Chu, Ph.D., Vice-Chair
Honorable Bill Leonard
Honorable Michelle Steel
Honorable John Chiang

I approve: _____


Ramon J. Hirsig, Executive Director