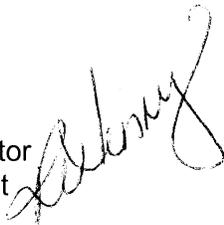


# Memorandum

To: Mr. Ramon J. Hirsig  
Executive Director

Date: May 9, 2007

From: Randie L. Henry, Deputy Director  
Sales and Use Tax Department



Subject: **Realignment of the Sales and Use Tax Department**

The Sales and Use Tax Department (SUTD) has identified an opportunity to more efficiently meet the goals of our organization's new strategic plan and the needs of our District Offices by realigning SUTD. The realignment of SUTD would more effectively support the Department's pursuit and oversight of the audit and compliance program goals, provide more efficient communication, facilitate the increased emphasis on succession planning, and promote overall team building for a unified organization.

Pursuing this opportunity would assist SUTD in using innovative management practices and methods to achieve Department and program efficiencies as operational priorities occur and expectations change. A change in the organizational structure would renew our commitment to effective communication, streamlining decision making processes, maintaining consistency, responsiveness to our Board Members, and facilitating the development of our new district managers.

Attached are the current and proposed organization charts for SUTD. I believe the proposed SUTD organization provides an efficient workload and functional program for all of our SUTD divisions.

Please place this item on the Board's June 1, 2007, Other Administrative Matters agenda.

RLH:sfg  
Attachments

cc: Mr. Gary Evans  
sutdrealignment6-1-07-bd-agenda.doc

Approved:   
Ramon J. Hirsig, Executive Director

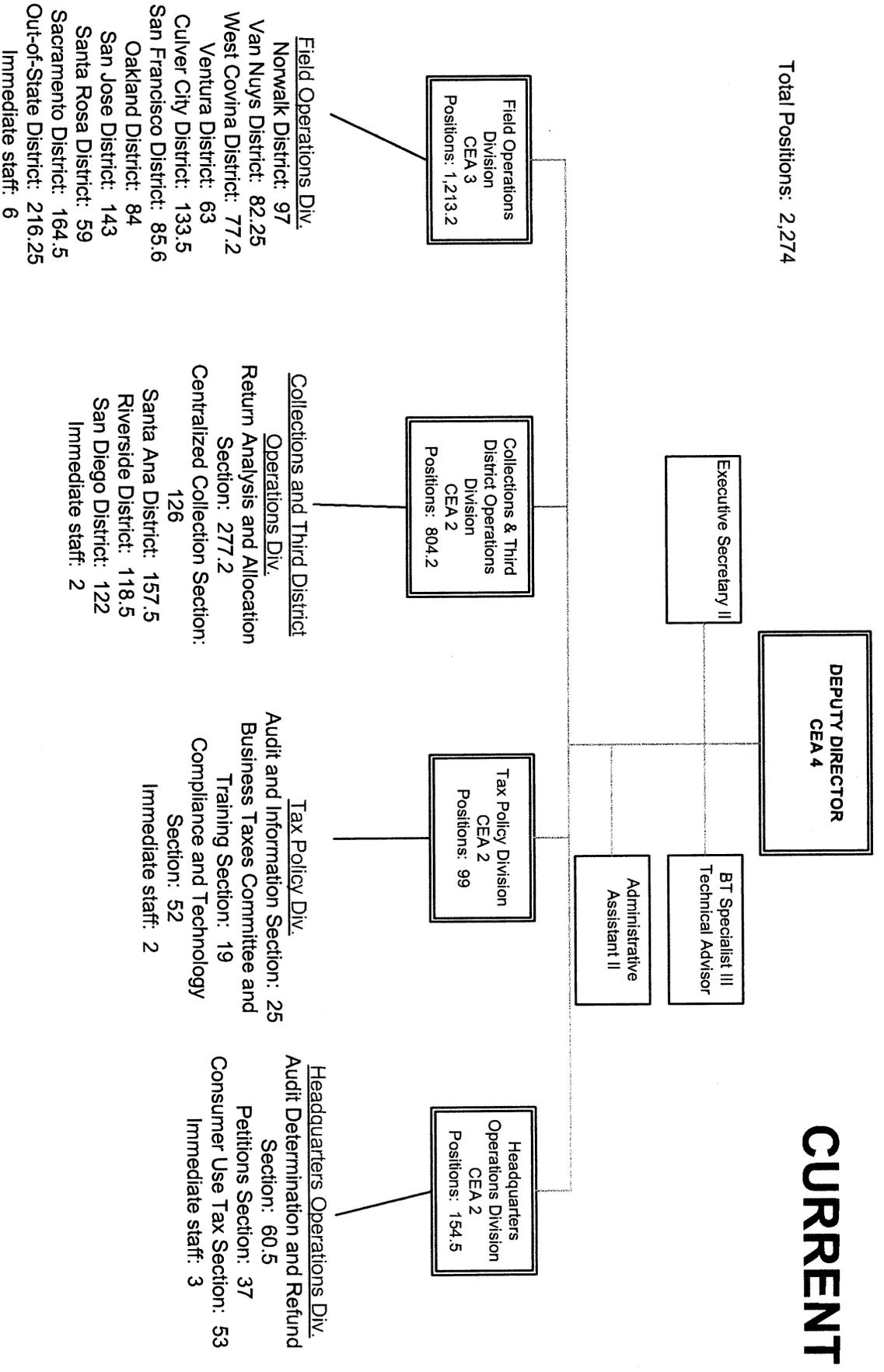
BOARD APPROVED  
At the \_\_\_\_\_ Board Meeting

\_\_\_\_\_  
Gary Evans, Acting Chief  
Board Proceedings Division

# Sales and Use Tax Department

## CURRENT

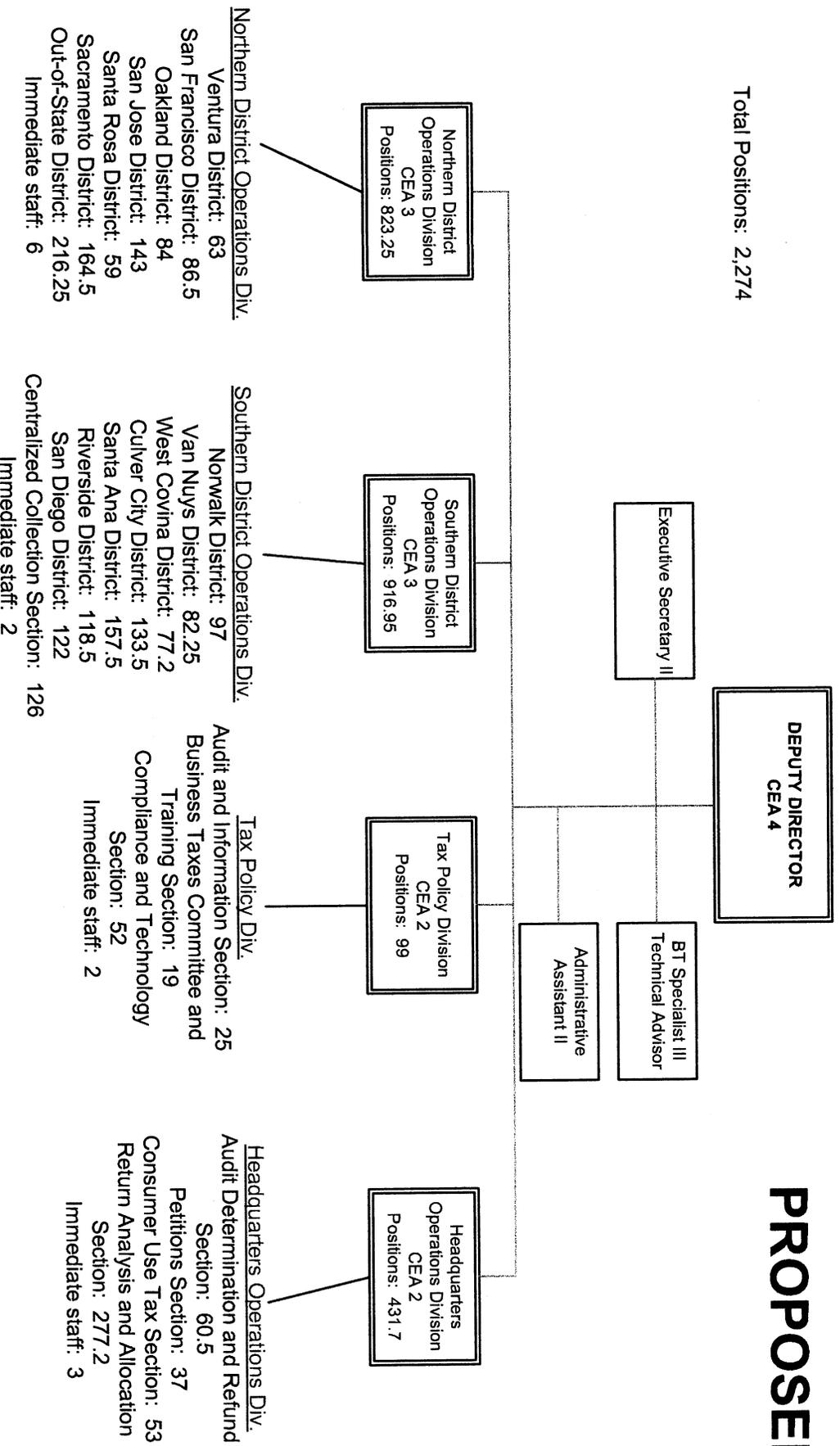
Total Positions: 2,274



# Sales and Use Tax Department

**PROPOSED**

Total Positions: 2,274



**THERE IS NO MATERIAL TO DISTRIBUTE  
FOR THIS ITEM**

**ITEM P3.2  
06/01/07**

THERE IS NO MATERIAL TO DISTRIBUTE  
FOR THIS ITEM

ITEM P3.3.a  
06/01/07