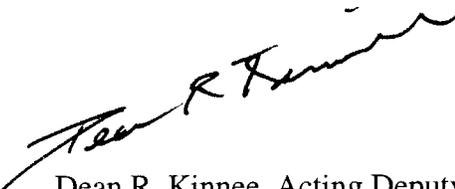


Memorandum

To: Mr. Ramon J. Hirsig
Executive Director

Date: August 20, 2007

From: 
Dean R. Kinnee, Acting Deputy Director
Property and Special Taxes Department

Subject: ***Summons to Annual Meeting of the Board and County Assessors
(September 12, 2007 Administrative Consent Agenda)***

I am requesting approval of the attached summons to county assessors to meet with the Board and authorized representatives pursuant to the provisions of Government Code section 15607. The meeting will be held in conjunction with the annual meeting of the California Assessors' Association on October 17, 2007 in Shell Beach.

Please place this item on the Board's September 12, 2007 Administrative Consent Agenda for approval.

DRK:sk
Attachment

cc: Mr. Gary Evans

Approved: 
Ramon J. Hirsig, Executive Director

BOARD APPROVED
at the _____ Board Meeting

Gary Evans, Acting Chief
Board Proceedings Division



STATE OF CALIFORNIA

STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
450 N STREET, SACRAMENTO, CALIFORNIA
PO BOX 942879, SACRAMENTO, CALIFORNIA 94279-0064
916 445-4982 • FAX 916 323-8765
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BETTY T. YEE
First District, San Francisco

BILL LEONARD
Second District, Ontario/Sacramento

MICHELLE STEEL
Third District, Rolling Hills Estates

JUDY CHU
Fourth District, Los Angeles

JOHN CHIANG
State Controller

RAMON J. HIRSIG
Executive Director

No. 2007/038

September 13, 2007

TO COUNTY ASSESSORS:

SUMMONS TO A STATE BOARD OF EQUALIZATION MEETING

Pursuant to the provisions of section 15607 of the Government Code, you are hereby summoned to meet with the Board and/or its duly authorized representatives to discuss issues relating to the administration of property assessment and taxation laws. Based on the statute, the Board may appoint a specific staff person or deputy to represent them at the meeting and may authorize such representatives to focus on matters that would promote uniformity of procedures and assessment in property taxation throughout the state.

The meeting will be held in conjunction with the annual meeting of the California Assessors' Association and is scheduled for October 17, 2007, at The Cliffs Hotel, 2757 Shell Beach Road, Shell Beach, in San Luis Obispo County. The Board meeting will be held from 10:00 a.m. to 12:00 noon.

The Board is confident that this meeting will provide a good opportunity for formal and informal dialogue between county assessors and Board Members and/or their authorized representatives.

Sincerely,

Ramon J. Hirsig
Executive Director

RJH:sk

cc: Clerks, County Boards of Supervisors