

Memorandum

To: Mr. Ramon J. Hirsig
Executive Director

Date: June 19, 2009

From: David J. Gau, Deputy Director 
Property and Special Taxes Department

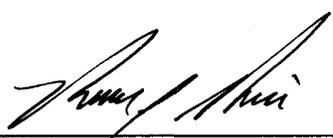
Subject: ***Summons to Annual Meeting of the Board and County Assessors
(Culver City June/July 2009 Administrative Consent Agenda)***

I am requesting approval of the attached summons to county assessors to meet with the Board and authorized representatives pursuant to the provisions of Government Code section 15607. The meeting will be held in conjunction with the Northern California Assessors' Association Conference on August 12, 2009, in Olympic Valley.

Please place this item on the Board's Culver City June/July 2009 Administrative Consent Agenda for approval.

DJG:sk
Attachment

cc: Ms. Diane Olson

Approved: 
Ramon J. Hirsig, Executive Director

BOARD APPROVED
at the _____ Board Meeting

Diane Olson, Chief
Board Proceedings Division



STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
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BETTY T. YEE
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Second District, Ontario/Sacramento

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Third District, Rolling Hills Estates

JUDY CHU, Ph.D.
Fourth District, Los Angeles

JOHN CHIANG
State Controller

RAMON J. HIRSIG
Executive Director

No. 2009/XXX

July 6, 2009

TO COUNTY ASSESSORS:

SUMMONS TO A STATE BOARD OF EQUALIZATION MEETING

Pursuant to the provisions of section 15607 of the Government Code, you are hereby summoned to meet with the Board and/or its duly authorized representatives to discuss issues relating to the administration of property assessment and taxation laws. Based on the statute, the Board may appoint a specific staff person or deputy to represent them at the meeting and may authorize such representatives to focus on matters that would promote uniformity of procedures and assessment in property taxation throughout the state.

The meeting will be held in conjunction with the Northern California Assessors' Association Conference and is scheduled for August 12, 2009, at PlumpJack Squaw Valley Inn, located at 1920 Squaw Valley Road in Olympic Valley. The Board meeting will be held from 1:30 p.m. to 3:00 p.m.

The Board is confident that this meeting will provide a good opportunity for formal and informal dialogue between county assessors and Board Members and/or their authorized representatives.

Sincerely,

Ramon J. Hirsig
Executive Director

RJH:sk

cc: Clerks, County Boards of Supervisors