Memorandum

To : Mr. Ramon J. Hirsig
Executive Director

Date : March 24, 2005

From : Raye Zentner, Deputy Director
Administration Department

Subject: **Approval of Contract Over $1 Million**

Your approval is requested to place an Administrative Agenda item before the Board at the April 12, 2005, Board Meeting.

- Routine renewal of an interagency agreement that expires June 30, 2005

The Sales and Use Tax Department requests Board approval for renewal of the Interagency Agreement with the Department of Motor Vehicles (DMV) because the contract exceeds $1 million. This contract provides for the DMV to collect sales, use and transit district taxes relating to vehicles and/or vessels.

With your approval, the Board Proceedings Division will place this item on the Public Agenda Notice and provide a copy of the attachment to each Board Member.

If you have any questions or wish to discuss the Board's contracts further, please call Bob Sherburne at 445-2068.

RZ:ic
Attachment

cc: Ms. Charlene Yount
Mr. Robert Sherburne

Approved _____
Ramon J. Hirsig

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Board of Equalization
Proposed Contract
Over $1 Million

Contractor	Start Date	Expire Date	Estimated Total Cost	Purpose
Motor Vehicles, Department of	7/1/2005	6/30/2006	$6,371,000 (current cost)	Collection of sales and use taxes pertaining to vehicles, undocumented vessels and transit district taxes for FY 05/06. (Routine Renewal) Department of Motor Vehicles collects the taxes as part of the vehicle registration process.