State of California

Board of Equalization
Property and Special Taxes Department

Memorandum

To: Mr. Ramon J. Hirsig
Executive Director

Date: November 9, 2006

From: David J. Gau, Deputy Director
Property and Special Taxes Department

Subject: ***Realignment of Property and Special Taxes Department***

As you are aware, the Property and Special Taxes Department (PSTD) has taken on a significant number of new programs and projects over the past several years. These include the Electronic Waste Recycling Fee program, the Cigarette and Tobacco Products Licensing Act of 2003, the new Alternative Cigarette Tax Stamp program, and the Cigarette Internet project, just to name a few.

I believe that realigning the programs within the PSTD will result in better workload and functional program balance across the divisions. In addition to improving levels of responsibility and staff size, this realignment will allow the PSTD to be positioned for the future should the Board be charged with administering any new or expanded fees. Attached are current and proposed organization charts for PSTD.

Please place this item on the Board's November 20, 2006 Other Administrative Matters agenda.

DJG:kn
Attachment

cc: Mr. Gary Evans

Approved: _____
Ramon J. Hirsig, Executive Director

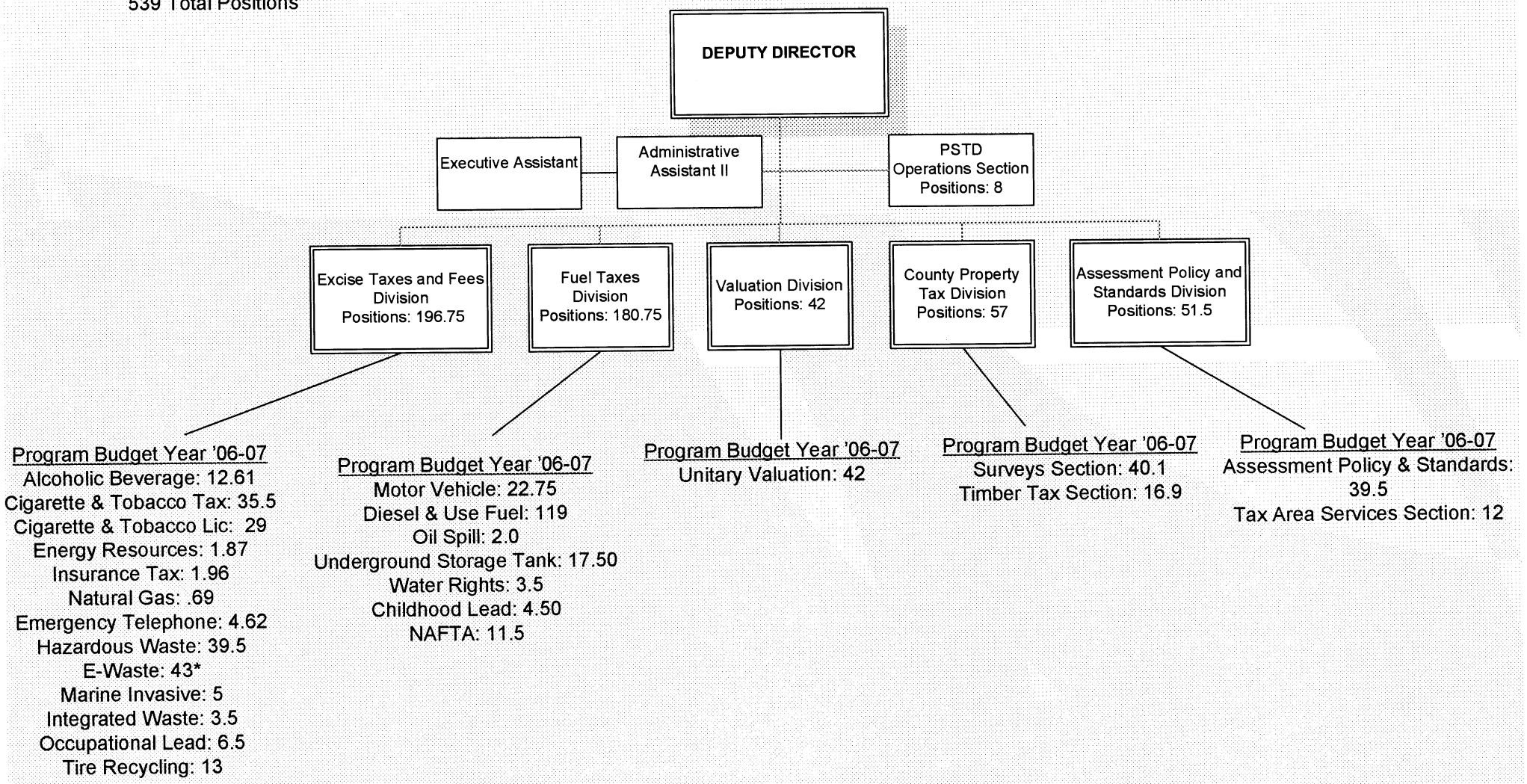
BOARD APPROVED
at the _____ Board Meeting

_____
Gary Evans, Acting Chief
Board Proceedings Division

Item P2
11/20/06

Property and Special Taxes Department
CURRENT

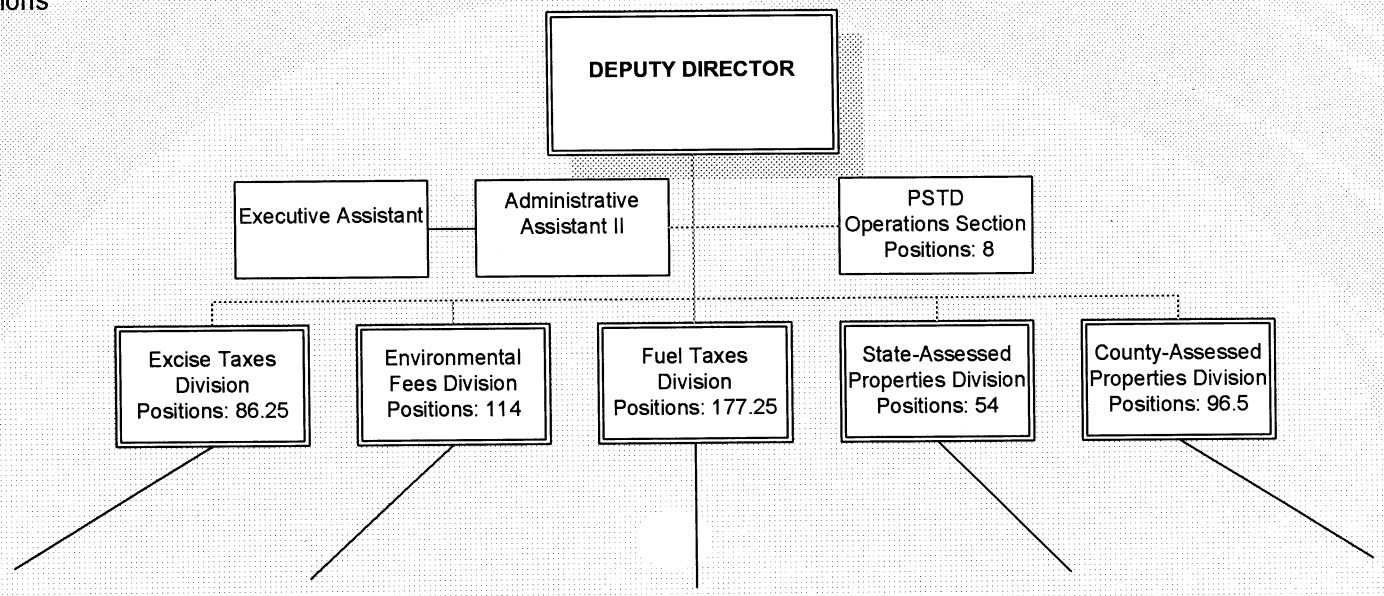
539 Total Positions



*Adjusted to Reflect E-Waste Staff Reduction (07-08 BCP #6)

Property and Special Taxes Department
PROPOSED

539 Total Positions



Program Budget Year '06-07
Alcoholic Beverage: 12.61
Cigarette & Tobacco Tax: 35.5
Cigarette & Tobacco Lic: 29
Energy Resources: 1.87
Insurance Tax: 1.96
Natural Gas: .69
Emergency Telephone: 4.62

Program Budget Year '06-07
Hazardous Waste: 39.5
E-Waste: 43*
Marine Invasive: 5
Integrated Waste: 3.5
Occupational Lead: 6.5
Tire Recycling: 13
Water Rights: 3.5

Program Budget Year '06-07
Motor Vehicle: 22.75
Diesel & Use Fuel: 119
Oil Spill: 2.0
Underground Storage Tank: 17.50
Childhood Lead: 4.50
NAFTA: 11.5

Program Budget Year '06-07
Unitary Valuation: 42
Tax Area Services Section: 12

Program Budget Year '06-07
Timber Tax Section: 16.9
Surveys Section: 40.1
Assessment Policy & Standards: 39.5

* Adjusted to Reflect E-Waste Staff Reduction (07-08 BCP #6)