State of California

Board of Equalization

Memorandum

To : Mr. Ramon J. Hirsig
Executive Director

Date : April 20, 2004

From : Raye Zentner, Deputy Director
Administration Department

Subject: **Approval of Contract Over $1 Million**

Attached for your approval is a proposed contract that requires Board Member approval prior to being established.

Approval of this contract is scheduled to be an Administrative Agenda item for the May 25, 2004, Board meeting. With your approval, the Board Proceedings Division will provide a copy of the attachments to each Board Member.

If you have any questions or wish to discuss the Board's contracts further, please call Bob Sherburne at 445-2068.

RZ:ic
Attachment

cc: Mr. Dade Powers
Mr. Robert Sherburne

Approved _____
Ramon J. Hirsig

reports/million/04/milmem04-3

Item #P1

5/25/04

Board of Equalization
Proposed Contract
Over $1 Million

Contractor	Start Date	Expire Date	Estimated Total Cost	Purpose
Toxics Substances Control, Department of	7/1/2004	6/30/2005	$3,730,000 (current reimbursement)	Services provided by BOE. The BOE administers the Hazardous Substances Tax Program for the Department of Toxics Substances Control. (Routine Renewal) Register taxpayers (hazardous waste generators, transporters and facilities); Mail returns, deposit tax payments, follow up to obtain returns not filed; Review filed returns, perform audits, assess fees, penalties and interest, collect amounts due; Provide periodic reports to Department of Toxics Substances Control.