

Memorandum

To: Honorable Carole Migden, Chairwoman
Honorable Claude Parrish, Vice Chair
Honorable Bill Leonard
Honorable John Chiang
Honorable Steve Westly

Date: March 30, 2004

From: Deborah Pellegrini, Chief 
Board Proceedings Division

Subject: **AUGUST - DECEMBER 2004 WORKLOAD PLAN RECOMMENDED FOR BOARD APPROVAL**

The Board Proceedings Division has prepared the attached proposed Board Meeting Calendar for August through December 2004 Board Meetings. I recommend your approval, as part of the April 13, 2004 Board meeting's administrative session.

The proposed 2004 August - December Calendar of Board Meetings meets the constitutional requirement that a Board meeting be held in Sacramento every month. The proposed meeting dates also meet constitutional requirements for setting various tax rates as well as the State Assessed Unitary Values for State Assesseees.

Having one two-day meeting in Culver City in the month of September accommodates the projected Southern California hearing workload.

If you have any questions or concerns, please let me know.

DP:ka

Attachments

cc: Mr. Timothy W. Boyer
Ms. Jean Ogrod
Mr. Jeff Vest
Ms. Janice Thurston
Mr. Lucian Khan
Mr. Gary Evans
Ms. Karen Anderson
Route Slip

2004

August – December
Proposed Board Dates

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SACRAMENTO – AUGUST 24 & 25

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
			↓			
12	13	14	15	16	17	18
19	20	21	22	23	24	25
		✘	✘			
26	27	28	29	30		

SACRAMENTO – SEPTEMBER 8

CULVER CITY – SEPTEMBER 21 & 22

October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
		↓	↓			
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SACRAMENTO – OCTOBER 12 & 13

November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
		↓	↓	↓		
21	22	23	24	25	26	27
28	29	30				

SACRAMENTO – NOVEMBER 16 & 17

SAN DIEGO – NOVEMBER 18

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
		↓	↓			
19	20	21	22	23	24	25
26	27	28	29	30	31	

SACRAMENTO – DECEMBER 14 & 15