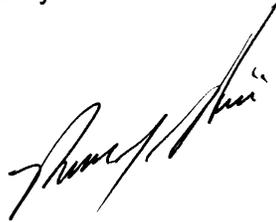


# Memorandum

To : Honorable John Chiang, Chair  
Honorable Claude Parrish, Vice Chairman  
Ms. Betty T. Yee, Acting Board Member  
Honorable Bill Leonard  
Honorable Steve Westly

Date : February 16, 2006

From : Ramon J. Hirsig  
Executive Director



Subject : **FISCAL YEAR 2005-2006 SUPERIOR ACCOMPLISHMENT AWARD PROGRAM  
MARCH 7, 2006 ADMINISTRATIVE CONSENT AGENDA ITEM**

I am pleased to recommend for your approval the Board of Equalization's (BOE's) nominees for the Sustained Superior Accomplishment and Superior Accomplishment Awards. These two awards comprise the Superior Accomplishment Award Program as identified in the State Administrative Manual (SAM) and governed by the Department of Personnel Administration (DPA) Merit Award Program regulations. The nominations are summarized below:

- **Twenty-five Individual Sustained Superior Accomplishment Awards.** The Sustained Superior Accomplishment Awards are presented to individual employees or groups of employees for exceptional job performance sustained over a two-year period. Under the DPA regulations for Sustained Superior Accomplishment Awards, the BOE is authorized to honor no more than one employee or one group of employees out of every 100 employees. Each award is a framed certificate and \$250 per person.
- **Nine Superior Accomplishment Awards** for a total of 46 employees – five Individual Superior Accomplishment Awards and four Group Superior Accomplishment Awards. The groups have five, six, 12, and 18 members respectively. The Superior Accomplishment Awards are given for an act by an individual employee or group of employees that makes a significant contribution to the efficiency or economy of state government and which is clearly beyond ordinary job expectations. Under the DPA regulations for Superior Accomplishment Awards, there is no limit to the number of nominations allowed as there is for the Sustained Superior Accomplishment Awards. Each award is an engraved plaque and \$250 per person.

The Board is the final approval authority for the BOE Superior Accomplishment Award Program. A Nominations Review Committee, comprised of the Department Heads and myself, has reviewed each nomination, and we recommend your approval of all thirty-four nominations. Attachment 1 lists the allowed and actual allocations by program area for the Sustained Superior Accomplishment Awards. Attachment 2 provides you with the employees' names and classifications as of the date they qualified for the award for both the Sustained Superior Accomplishment Awards and the Superior Accomplishment Awards. The documents that support the nominations are available for your review, upon request, from Barbara Dingley, (916) 323-0990 (Calnet 8-473-0990), the BOE Merit Award Administrator.

The award recipients will be recognized at the April 18, 2006, Sacramento Board Meeting. A reception honoring the employees will be held on April 18th in Room 122 at 8:45 a.m. We look forward to having you attend the reception to meet these outstanding employees.

RJH:kec

Attachment

cc: Executive Team  
Michelle Maciel