



State of California

At the July 24, 2018 Board Meeting

Memorandum

Joann Richmond-Smith
 Joann Richmond-Smith, Chief
 Board Proceedings Division

To: Honorable George Runner, Chair
 Board of Equalization

Date: July 13, 2018

Honorable Fiona Ma, CPA, Vice Chair
 Board of Equalization

Honorable Jerome Horton, Member
 Board of Equalization

Honorable Betty T. Yee, State Controller

From: Diane L. Harkey, Member
 Board of Equalization

Re: Proposed legislation to amend Government Code Section 15609, *Meetings, when and where*

Existing law requires the board to hold regular meetings each month at times and places within the state, and authorizes it to hold special meetings at such times and places as the chairperson directs. With the passage of AB 102 the number of items brought before the board for consideration has been reduced considerably, which in turn has reduced the number of days and hours spent for board meetings.

In order to reduce administrative costs, travel costs, and manpower hours spent by agency staff to hold monthly meetings, I propose we support legislation to amend Government Code section 15609 so regular meetings are required to be held at least quarterly rather than every month. I also suggest the location of the regular meetings be held solely in Sacramento. This change would not preclude the board from holding regular meetings more than four times per year nor would it preclude the board from holding special meetings to be held in times and places as the chair directs.

Existing Law: Government Code Section 15609:

Meetings, when and where. The board shall hold regular meetings each month at times and places within the state as the chairperson directs. At least one regular meeting shall be held in Sacramento each quarter. The board may hold special meetings at such times and places as the chairperson directs. At any meeting the board may transact any and all business and perform all duties imposed upon it and give and enter any and all orders and decrees within its jurisdiction.

Proposed Amendments: Government Code Section 15609:

The board shall hold regular meetings ~~each month~~ at least quarterly ~~at times and places within the state~~ in Sacramento as the chairperson directs. ~~At least one regular meeting shall be held in Sacramento each quarter.~~ The board may hold special meetings at such times and places as the chairperson directs. At any meeting the board may transact any and all business and perform all duties imposed upon it and give and enter any and all orders and decrees within its jurisdiction.