

Memorandum

To: Honorable Diane L. Harkey, Chairwoman
 Honorable George Runner, Vice Chairman
 Honorable, Fiona Ma, CPA, Second District
 Honorable Jerome E. Horton, Third District
 Honorable Betty T. Yee, State Controller

Date: February 16, 2018

From: 
 Joann Richmond, Chief
 Board Proceedings Division

Subject: Board/Assessors' Meeting Date/Location and 2018 Board Meeting Calendar Change
 Board Meeting: February 27, 2018 Administrative Session
 Item K1, Executive Director's Report

I am requesting approval to revise the previously approved 2018 Board Meeting Calendar to include a date and location for the Annual Board/Assessors meeting. The Annual Meeting of the Board and County Assessors is not currently scheduled. Currently the April 24, 2018 Sacramento Board meeting is scheduled.

The California Assessors' Association will hold its Bay Area Assessors' Association Conference on April 16-19 in Folsom, California. To facilitate increased participation by the assessors, the Chair has requested that the Annual Board/Assessors meeting coincide with this Conference.

Alternatives

Option A: April 18, during the April 16-19 Bay Area Assessors' Association Conference, Folsom
 Option B: August 7-9, No. California Assessors' Association Conference, South Lake Tahoe
 Option C: November 13-16, California Assessors' Association Annual Conference, Paso Robles.

Recommendation: Option A: With your approval for the Board/Assessors meeting in Folsom, staff will revise the 2018 Board Meeting Calendar to change the April meeting date to April 18. The Board meeting at 450 N Street will convene at 1:30 p.m. or later, if necessary, to allow adequate travel time for Members and staff returning from Folsom. Staff is prepared to assist the Board in scheduling and facilitating the Annual Board/Assessors meeting. Attached is a draft revised calendar reflecting the April 18 meeting date/location.

If you have any questions on the 2018 Board Workload Plan, please call Joann Richmond at (916) 322-9569.

JR: rfs
 Attachment

cc: Ms. Lisa Renati, MIC:77
 Mr. Sean Wallentine, MIC:78
 Ms. Genevieve Jopanda, MIC:72
 Ms. Kari Hammond, MIC:72
 Ms. Yvette Stowers, MIC:73

Approved:


 Dean R. Kinnee
 Executive Director

Board added Board/Assessors' meeting to the am of 12/13 in Sacto. and discussed changing the 12/11 mtg. to 12/12.

At the 2/27/18 Board meeting


 Joann Richmond, Chief
 Board Proceedings Division

Item K1.2
 2/27/18

Recommendation: Option A

2018 Calendar of Board Meetings

January	25	Sacramento 450 N Street
February	27	Sacramento
March	27	Sacramento
April	18	Folsom/Sacramento
May	30	Sacramento
June	26	Sacramento
July	24	Sacramento
August	21	Sacramento
September	25	Sacramento
October	23	Sacramento
November	8	Sacramento
December	11	Sacramento