

M e m o r a n d u m

To: Honorable Jerome E. Horton, Chairman
 Senator George Runner, First District
 Honorable Fiona Ma, CPA, Second District
 Honorable Diane L. Harkey, Fourth District
 Honorable Betty T. Yee, State Controller

Date: May 7, 2015

From: Cynthia Bridges,  Executive Director

Subject: ***Board/Assessors' Meeting Date and Summons to Annual Meeting***

I am requesting approval to revise the previously approved 2015 Board Meeting Calendar to include a date for the Annual Board/Assessors meeting. The Annual Meeting of the Board and County Assessors is not currently scheduled.

The California Assessors' Association will hold its Northern California Assessors' Association Conference on August 10-13 in Olympic Valley, California. To facilitate increased participation by the assessors, the Chair has requested that the Annual Board/Assessors meeting coincide with this Conference.

With your approval for the Board/Assessors meeting in Olympic Valley, staff will revise the 2015 Board Meeting Calendar to reflect the August 11 meeting location in Olympic Valley. Staff is prepared to assist the Board in scheduling and facilitating the Annual Board/Assessors meeting. Attached is a draft revised calendar reflecting the August 11 meeting date. If you have any questions on the 2015 Board Workload Plan, please call Joann Richmond at 1-916-322-9569.

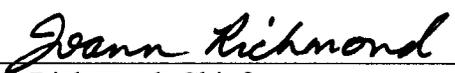
I am also requesting approval of the attached summons to county assessors to meet with the BOE and authorized representatives pursuant to the provisions of Government Code section 15607. Attached is a draft LTA, *Summons to a State Board of Equalization Meeting*.

CB:tl
 Attachments

cc: Mr. David J. Gau, MIC:101
 Ms. Joann Richmond, MIC:80
 Mr. Shellie Hughes, MIC:72
 Ms. Kari Hammond, MIC:72
 Mr. Sean Wallentine, MIC:78
 Mr. Jim Kuhl, MIC:71
 Mr. Russell Lowery, MIC:77
 Ms. Yvette Stowers, MIC:73

BOARD APPROVED

At the May 27, 2015 Board Meeting


 Joann Richmond, Chief
 Board Proceedings Division



STATE OF CALIFORNIA

STATE BOARD OF EQUALIZATION
OFFICE OF EXECUTIVE DIRECTOR, CYNTHIA BRIDGES
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SEN. GEORGE RUNNER (RET.)
First District, Lancaster

FIONA MA, CPA
Second District, San Francisco

JEROME E. HORTON
Third District, Los Angeles County

DIANE L. HARKEY
Fourth District, Orange County

BETTY T. YEE
State Controller

CYNTHIA BRIDGES
Executive Director

No. 2015/xxx

May xx, 2015

TO COUNTY ASSESSORS:

SUMMONS TO A STATE BOARD OF EQUALIZATION MEETING

Pursuant to the provisions of section 15607 of the Government Code, you are hereby summoned to meet with the Board and/or its duly authorized representatives to discuss issues relating to the administration of property assessment and taxation laws. Based on the statute, the Board may appoint a specific staff person or deputy to represent them at the meeting and may authorize such representatives to focus on matters that would promote uniformity of procedures and assessment in property taxation throughout the state.

The meeting will be held in conjunction with the annual meeting of the Northern California Assessors' Association and is scheduled for August 11, 2015, at PlumpJack Squaw Valley Inn, located at 1920 Squaw Valley Road in Olympic Valley convening at 1:30 p.m.

The Board is confident that this meeting will provide a good opportunity for formal and informal dialogue between county assessors and Board Members and/or their authorized representatives.

Sincerely,

Cynthia Bridges
Executive Director

CB:tl

cc: Clerks, County Boards of Supervisors

2015 Calendar of Board Meetings

Proposed

January	21, 22	Sacramento 450 N Street
February	24, 25, 26	Culver City 5901 Green Valley Cir.
March	25, 26	Sacramento
April	28, 29, 30	Sacramento
May	27, 28, 29	Sacramento
June	23, 24, 25	Culver City
July	28, 29, 30	Sacramento
August	11	Olympic Valley 1920 Squaw Valley Road
August	25, 26, 27	Culver City
September	15, 16, 17	Sacramento
October	27	Sacramento
November	17, 18, 19	Culver City
December	16, 17	Sacramento