

Memorandum

To : Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice Chair
Honorable Betty T. Yee, First District
Senator George Runner, Second District
Honorable John Chiang, State Controller

Date : July 24, 2014


From : Cynthia Bridges, Executive Director

Subject : **Board/Assessors' Meeting Date and Summons to Annual Meeting**

I am requesting approval to revise the previously approved 2014 Board Meeting Calendar to include a date for the Annual Board/Assessor Meeting. The Annual Meeting of the Board and County Assessors is not currently scheduled.

The California Assessors' Association will hold its Annual Conference on November 17-20 in San Rafael, California. The current 2014 Board Meeting Calendar includes a regular Board meeting scheduled for November 18-20 in Sacramento. To facilitate increased participation by the assessors, the Chair has requested that the Annual Board/Assessor meeting coincide with the Annual Assessors' Association Conference.

With your approval for the Board/Assessor meeting in San Rafael, staff will revise the 2014 Board Meeting Calendar to reflect the November 18 meeting location in San Rafael and revise the Sacramento meeting to November 19-20. Staff is prepared to assist the Board in scheduling and facilitating the Annual Board/Assessor Meeting. Attached is a draft revised calendar reflecting the requested changes to the November 2014 meeting dates. If you have any questions on the 2014 Board Workload Plan, please call Joann Richmond at (916) 322-9569.

I am also requesting approval of the attached summons to county assessors to meet with the BOE and authorized representatives pursuant to the provisions of Government Code section 15607. Attached is a draft LTA, *Summons to a State Board of Equalization Meeting*.

CB:lf
Attachment

BOARD APPROVED
At the 8/5/14 Board Meeting

cc: Mr. David J. Gau, MIC:101
Ms. Joanne Richmond, MIC:80
Mr. Mike Gipson, MIC:72
Ms. Shellie Hughes, MIC:72
Mr. Joel Angeles, MIC:77
Mr. Alan LoFaso, MIC:71
Mr. Sean Wallentine, MIC:78
Ms. Marcy Jo Mandel, MIC:76


Joann Richmond, Chief
Board Proceedings Division

Memorandum

To : Honorable Jerome E. Horton, Chairman
 Honorable Michelle Steel, Vice Chair
 Honorable Betty T. Yee, First District
 Senator George Runner, Second District
 Honorable John Chiang, State Controller

Date : July 24, 2014


From : Cynthia Bridges, Executive Director

Subject : ***Board/Assessors' Meeting Date and Summons to Annual Meeting***

I am requesting approval to revise the previously approved 2014 Board Meeting Calendar to include a date for the Annual Board/Assessor Meeting. The Annual Meeting of the Board and County Assessors is not currently scheduled.

The California Assessors' Association will hold its Annual Conference on November 17-20 in San Rafael, California. The current 2014 Board Meeting Calendar includes a regular Board meeting scheduled for November 18-20 in Sacramento. To facilitate increased participation by the assessors, the Chair has requested that the Annual Board/Assessor meeting coincide with the Annual Assessors' Association Conference.

With your approval for the Board/Assessor meeting in San Rafael, staff will revise the 2014 Board Meeting Calendar to reflect the November 18 meeting location in San Rafael and revise the Sacramento meeting to November 19-20. Staff is prepared to assist the Board in scheduling and facilitating the Annual Board/Assessor Meeting. Attached is a draft revised calendar reflecting the requested changes to the November 2014 meeting dates. If you have any questions on the 2014 Board Workload Plan, please call Joann Richmond at (916) 322-9569.

I am also requesting approval of the attached summons to county assessors to meet with the BOE and authorized representatives pursuant to the provisions of Government Code section 15607. Attached is a draft LTA, *Summons to a State Board of Equalization Meeting*.

CB:lf
 Attachment

BOARD APPROVED
 At the _____ Board Meeting

cc: Mr. David J. Gau, MIC:101
 Ms. Joanne Richmond, MIC:80
 Mr. Mike Gipson, MIC:72
 Ms. Shellie Hughes, MIC:72
 Mr. Joel Angeles, MIC:77
 Mr. Alan LoFaso, MIC:71
 Mr. Sean Wallentine, MIC:78
 Ms. Marcy Jo Mandel, MIC:76

 Joann Richmond, Chief
 Board Proceedings Division

2014 Calendar of Board Meetings

Proposed

January	16	Sacramento 450 N Street
February	25, 26, 27	Culver City 5901 Green Valley Cir.
March	25	San Francisco 505 Van Ness Ave.
April	22	Sacramento
May	22	Sacramento
June	24, 25, 26	Culver City
July	17	Sacramento
August	5, 6	Culver City
September	23, 24	Sacramento
October	14, 15	Culver City
November	18	San Rafael
November	19, 20	Sacramento
December	16, 17, 18	Sacramento



STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
450 N STREET, SACRAMENTO, CALIFORNIA
PO BOX 942879, SACRAMENTO, CALIFORNIA 94279-0064
1-916 274-3350 • FAX 1-916 285-0134
www.boe.ca.gov

BETTY T. YEE
First District, San Francisco

SEN. GEORGE RUNNER (RET.)
Second District, Lancaster

MICHELLE STEEL
Third District, Orange County

JEROME E. HORTON
Fourth District, Los Angeles

JOHN CHIANG
State Controller

CYNTHIA BRIDGES
Executive Director

No. 2014/xxx

October x, 2014

TO COUNTY ASSESSORS:

SUMMONS TO A STATE BOARD OF EQUALIZATION MEETING

Pursuant to the provisions of section 15607 of the Government Code, you are hereby summoned to meet with the Board and/or its duly authorized representatives to discuss issues relating to the administration of property assessment and taxation laws. Based on the statute, the Board may appoint a specific staff person or deputy to represent them at the meeting and may authorize such representatives to focus on matters that would promote uniformity of procedures and assessment in property taxation throughout the state.

The meeting will be held in conjunction with the annual meeting of the California Assessors' Association and is scheduled for November 18, 2014 at the Embassy Suites San Rafael, 101 McInnis Parkway, San Rafael, convening at 1:30 p.m.

The Board is confident that this meeting will provide a good opportunity for formal and informal dialogue between county assessors and Board Members and/or their authorized representatives.

Sincerely,

Cynthia Bridges
Executive Director

CB:lf

cc: Clerks, County Boards of Supervisors