

Memorandum

To : Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice Chair
Honorable Betty T. Yee, First District
Senator George Runner, Second District
Honorable John Chiang, Controller

Date: November 29, 2012

From : 
Liz Houser, Deputy Director
Administration Department

Subject : **December 2012 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's December 18-19, 2012 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **Headquarters Facilities Update** - A general update on the 450 N Street building may be provided.
2. **Fairfield Office Relocation** - Information will be provided on the relocation of the field office.
3. **Budget Update** - Information will be provided on the 2012/13 and 2013/14 Budget.
4. **Legislative Budget Change Proposals** – will be presented for Board discussion.
 - A. Proposition 30: Ramp Up - Additional 0.25% Sales and Use Tax Rate Increase
5. **FISCAL** - an update will be provided on this statewide financial system project.

LH:lk

Attachments

cc: Mr. Mike Gipson
Mr. Joel Angeles
Mr. Alan LoFaso
Mr. Sean Wallentine
Ms. Marcy Jo Mandel

I approve: 
Cynthia Bridges,
Executive Director